

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES
COMMITTEE MEETING
September 10, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan, and Mayor Kitching.

MAYOR'S REPORT: Mayor Kitching reported on the progress of the Veterans' Plaza at 118th & Pulaski, planned for a shopper friendly green space. Home Depot Corporate Headquarters donated \$17,200.00 in gift cards for the purchase of materials for this project. The gift cards were immediately turned over to the local Home Depot, and their manager is working on a materials list.

Mayor Kitching reported he requested the donation of combat materiel, a towed M155 Howitzer produced in 1942 as a medium artillery firearm. The Howitzer was used by the United States Army during World War II, the Korean War and the Vietnam War. The United States Army requires that the Village President and Board of Trustees adopt a resolution to approve the donation of the artillery; the Village assumes all responsibility for the upkeep and safety of the artillery; the artillery shall only be displayed on Village property and not placed on privately owned property.

ACTION ITEM: Motion by Trustee Shapiro to approve a RESOLUTION REGARDING THE DONATION OF COMBAT MATERIEL BY THE UNITED STATES ARMY TO THE VILLAGE AND THE UPKEEP AND SAFETY OF THE MATERIEL; seconded by Trustee Dalzell. Prior to the vote Clerk Venhuizen reported typographical errors as follows; page one and two, resolution title, the word materiel was misspelled and bottom of page one 2012 was listed twice. Roll #1: Voting "aye": Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried. **Resolution 2012-9-R-1.**

CLERK'S REPORT: Clerk Venhuizen presented: 1) Report that on May 9, 2011, all Trustees were given written procedures for Agenda, Committee and Board meetings, Open Meetings Act Requirements, What Constitutes a Meeting, Public Notice Requirements, Closed Meetings and Minutes, and additional copies are available, if required. Prior to the meeting Clerk Venhuizen distributed a copy of the Notice of Meeting and Agenda form to the Mayor and Board of Trustees, and requested use of this form in order to notify the Clerk's office and the public the business scheduled for discussion and review at any particular meeting. Trustee Dalzell recommended giving the form to the IT person to be made a pdf fillable form. 2) Approved minutes of the June 5, 2012 Loss Prevention meeting were emailed to Trustee McGreal.

BID OPENING: Re-bid of the IDOT Austin Avenue Reconstruction Project
Clerk Venhuizen opened and read the following bids: "D" Construction, Coal City, Bid Bond, \$280,725.87; Iroquois Paving Corporation, Watseka, Bid Bond, \$275,950.43; K-Five Construction Corporation, Lemont, Bid Bond, \$385,022.50; Crowley-Sheppard Asphalt, Inc., Chicago Ridge, Bid Bond, \$299,773.37; Gallagher Asphalt, Bid Bond, \$299,972.30. Clerk Venhuizen referred the bids to committee.

ENGINEER'S REPORT: Tom Lang, Village Engineer, reported a recommendation will be made at the Board meeting of the apparent low bidder for the IDOT Austin Avenue Project, Iroquois Paving Corporation for a total of \$275,950.43. Tom Lang asked for and received consensus of the Board to proceed with execution of contracts with the low bidder Iroquois Paving prior to the next meeting in order to expedite this project.

PUBLIC FORUM: Mayor Kitching called for input from the public. The following Heritage II residents addressed the Board: William Bennett (Unit 102 Gaslight Sq.), Cecilia Darden (Unit 110), Dolores Flynn (Unit 103), Etto Boyd (Unit 202), Patricia Hatcher, (Unit 102 Benck Dr.). The following items were addressed: continued annual increases in rent, corroded walls, 18 year old carpeting inside and outside the apartments, kitchen cabinets old and falling apart, missing and cracked tiles in kitchen apartment hazardous, dirty laundry facilities at Heritage II, very old washer and dryer, mulch at entrance to building dry and cause of fire, constant backup of water in sink that started this year, painting of halls.

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69 Mayor Kitching pointed the Village consistently spends money on the Heritage Complexes with
70 improvements and upkeep of swimming pools, club houses, parking lots, roofs, elevators, boilers,
71 carpeting, daily maintenance, personnel, payment of water and gas for each unit. Mayor Kitching
72 proposed Board review of placing a cap on the rentals, particularly for long term renters.

73
74 Trustee Ryan recommended the residents develop a plan to assist each other in removal of
75 furniture, etc. from each apartment if and when carpeting is replaced. Trustee Ryan recommended
76 setting a time for a walk-through inside the apartments along with Rodger Early in order to
77 identify problems and work on solutions. Trustee Ryan explained the parking lots, patio doors,
78 windows and basement windows are currently out for bid and completion of these are items are
79 weather controlled.

80
81 Mayor Kitching reported a Home Theatre System is scheduled for installation at the Heritage
82 Club Houses thanks to proceeds received through a program negotiated with AT&T.

83
84 Resident, Joalyce Drive, requested an update on the search for a Finance Director.

85
86 FINANCE REPORT: Trustee Quinn presented: 1) List of payroll. 2) List of accounts payable.
87 3) Request for approval of a retirement buyout Greg Palumbo, Finance Director totaling
88 \$16,871.58.

89
90 FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Request for approval of the first
91 annual payment for the purchase of the Styker Powerload system and the installation cost for one
92 ambulance, at a cost not to exceed \$8,400.00, as approved by the Foreign Fire Board on August
93 30th, 2012. 2) Request for approval of an ordinance for the disposal of 2-positive pressure
94 ventilation fans the department deems obsolete and outdated. The department recommends
95 donation of one fan each to the following volunteer fire departments: the Homewood Acres
96 Volunteer Fire Department, and the Rock Springs Volunteer Fire Department in Wisconsin.

97
98 POLICE DEPARTMENT: Trustee Daddona presented: 1) Request for the purchase of four (4)
99 Ford Taurus squad cars when they become available. 2) Police Committee meeting scheduled for
100 September 20, 2012 at 6:30 p.m., regarding contract. Chief Radz reported the four Ford Taurus
101 squad cars are not under the State purchase program. Discussion followed on bidding this item
102 versus securing three proposals with a waiver of the bidding process. Trustee Quinn requested
103 costs with a minimum of three proposals for consideration of a waiver of the bidding process.

104
105 PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: ACTION ITEM:
106 Motion by Trustee McGreal to approve contracting with "D" Construction, Inc., at a cost of
107 \$14,957.75 for the resurfacing of Loveland Street from 128th Street north to the dead end,
108 including the cul-de-sac, removal of 1 ½" full width existing pavement, prime and replacement
109 of 1 ½" HMA Surface Course N50; seconded by Trustee Dalzell.

110 Roll #2: Voting "aye": Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion
111 carried. This item was given Board consensus at the September 4, 2012 meeting.

112
113 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: 1) The Alsip Chamber of
114 Commerce will be holding the following events at Apollo Park; the 26th Annual Auction on
115 Wednesday, October 10th and the Fall Craft Fair on Saturday, October 20th. The Alsip Chamber
116 of Commerce requests permission to: a) place plastic ground signs on wire stakes throughout the
117 Village of Alsip announcing both events; b) place a portable sign in front of the Park District and
118 Chamber offices announcing the auction from October 4th to 11th. c) place two portable signs for
119 Fall Craft Fair with delivery on October 15th and removal on October 22nd. d) waiver of any
120 associated fees.

121
122 Mayor Kitching reminded everyone of the Village-wide Garage Sale on September 15, 2012,
123 7:00 a.m. to 7:00 p.m., and no permits are required.

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125 HEALTH & POLLUTION: Trustee Daddona presented: 1) Report the Health Inspector issued
126 50 municipal violation tickets.

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134 SEWER & WATER: Trustee Ryan scheduled a Sewer & Water Committee meeting on
135 Monday, September 24, 2012 at 6:30 p.m. to discuss current projects, infrastructure and
136 implementation of capital projects.

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138 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated
139 September 10, 2012.

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141 PLANNING/ZONING REPORT: No report.

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143 REPORTS OF SPECIAL COMMITTEES

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145 VILLAGE PROPERTY: Trustee Ryan presented: 1) Report arrangements will be made with
146 Heritage II residents to review problems presented this evening. Mayor Kitching requested a
147 proposal on what to do about the rent problem particularly for long time residents.

148
149 INSURANCE COMMITTEE: Trustee McGreal presented: 1) Loss Prevention Minutes
150 ORDINANCE & LEGISLATION: No report.

151 IT REPORT: No report.

152 BOAT LAUNCH: Trustee Quinn set a Boat Launch Committee meeting for September 17, 2012,
153 immediately following the Board meeting.

154
155 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

156 UNFINISHED BUSINESS: None.

157 NEW BUSINESS: None.

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159 ADJOURNMENT: Motion by Trustee Ryan to adjourn; seconded by Trustee McGreal. All in
160 favor; none opposed. Meeting adjourned at 8:25 pm.

161
162 Respectfully submitted,

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166 _____
167 Deborah Venhuizen
168 Village Clerk, Alsip, Illinois