

1 VILLAGE OF ALSIP  
2 MINUTES OF  
3 BOARD OF TRUSTEES MEETING  
4 September 4, 2012  
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the  
7 following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan and Mayor  
8 Kitching and Village Attorney Todd Hayden.  
9

10 Mayor Kitching read a letter from Albert Lewis, Jr., Dean, Corporate, Community & Continuing  
11 Education, Moraine Valley Community College, as follows; The Honorable Patrick E. Kitching, Mayor,  
12 Congratulations! You have been selected a 2012 Business Champion Awards “Stars of the Southwest  
13 Suburbs” winner by the Economic Development Council for the Southwest Suburbs at Moraine Valley  
14 Community College. You were nominated based on the strengths demonstrated in the Excellence in  
15 Government category. Your demonstrated foresight to create a healthy community through planning,  
16 economic, development, leadership, and evidence of contributions made to the community make you  
17 well deserving of this recognition. The 2012 Business Champion Awards Banquet is scheduled for 5:00-  
18 7:00 p.m. on Thursday, November 1, 2012, at the Moraine Business and Conference Center.  
19

20 Mayor Kitching reported on Veterans’ Plaza at 118<sup>th</sup> Pulaski, donated property under development as a  
21 walker friendly green space for shoppers. The VFW is 100% behind this project; Home Depot Corporate  
22 Headquarters declared this as an official “Home Depot Community Project” and approved \$7,200.00  
23 along with a gift card for \$17,200.00, and a donation of 80 Home Depot employees and contractors for  
24 one day. The VFW will provide food and cooks to barbecue for the volunteers. The first piece of  
25 concrete was poured and the Ozinga family pledged a donation of all concrete needed for this project.  
26 NuFarms America donated a digital, programmable sign at an estimated value of \$65,000.  
27

28 MAYOR’S REPORT: Mayor Kitching presented an Ordinance Establishing Compensation and Rate of  
29 Pay for elected Officials of the Village of Alsip effective for four year; freezing the Mayor’s salary,  
30 increasing the Clerk’s salary and slightly increasing the Trustees’ salaries. Mayor Kitching reported  
31 another Ordinance Establishing Compensation and Rate of Pay for Elected Officials of the Village of  
32 Alsip is on the agenda, and gave the following history of this particular ordinance presented by Trustee  
33 Dalzell at 2012 meetings: April 30 Committee, revision to Chapter 2, with no copies to Mayor, Clerk or  
34 Village Attorney; May 14 Committee, ordinance regarding reducing health benefits and salaries for  
35 elected officials, and the possibility of reducing the Mayor’s position to part-time; May 21 Board,  
36 ordinance discussed at May 14 Committee meeting not on agenda and Clerk Venhuizen explained the  
37 Clerk’s office never received a copy of the ordinance required for placement on the agenda; May 29  
38 Committee report given that previous discussion was held on wages and health benefits for elected  
39 officials with no information submitted; July 9, Committee, ordinance presented establishing  
40 compensation and pay rates for elected officials distributed to Board for placement on the next agenda,  
41 referencing ordinances 97-11-2, 89-11-4, 87-8-3. Clerk to meet with Trustee Dalzell in order to  
42 consolidate the three ordinances. July 16 Board, ordinance presented establishing compensation and rate  
43 of pay for elected officials not scheduled on the agenda for a vote; A statement was read by the Mayor  
44 concerning this ordinance placed on the agenda distributed to only certain members of the Board, and  
45 members of the public spoke in opposition of this ordinance. July 30 Committee, amendment to elected  
46 officials compensation ordinance 2008-11-1, 2007-12-2, section 15-5-18.1 longevity pay with  
47 discussion on reducing elected officials salaries. August 5, Board, many members of the public voiced  
48 opposition to ordinance on agenda to lower salaries of elected officials, and recommended a referendum;  
49 item was tabled. August 13 Committee estimated 100 residents in attendance in opposition to ordinance  
50 reducing salaries of elected officials, making Mayor position part-time and hiring a village  
51 administrator; August 20, Board, public spoke in opposition to ordinance; August 27 Committee,  
52 another version (5) of the ordinance presented and Mayor presented an Ordinance version (6);  
53 September 4, another version of the ordinance presented version (7). Mayor Kitching called for a  
54 motion to approve an Ordinance Establishing Compensation and Rate of Pay for Elected Officials of the  
55 Village of Alsip as submitted by the Mayor. Trustee Shapiro made the motion to approve the Ordinance  
56 submitted by the Mayor, with no second.  
57

58 The Village attorney reported receipt of the ordinance submitted by Trustee Dalzell on September 4,  
59 2012, and offered clarification on health insurance benefits, Section 4. Trustee Dalzell reported he  
60 requested village attorney review at the August 27, 2012 meeting, and followed up with a request and  
61 copy of the ordinance sent to the Deputy Clerk with no response.  
62

63 Board of Trustees meeting  
64 September 4, 2012

65  
66 Clerk Venhuizen reported proper protocol to assure review by the attorney would have been a phone call  
67 to the Clerk, not Deputy Clerk, and this was not done. Clerk Venhuizen questioned changes made to the  
68 Ordinance submitted by Trustee Dalzell. Trustee Dalzell explained Change to Section 1, lines 4-5, delete  
69 the words “office of the” and “full-time office with the Village President being” and Section 3, line 3,  
70 add the words “consistent with state statutes.” Village attorney again recommended rewrite of Section 4  
71 and Section 5.

72  
73 PUBLIC HEARING: Six members of the public spoke in opposition to changing the salaries and health  
74 benefits for elected officials and a couple upset with the Board for not listening or responding to the  
75 concerns of the public and recommended these Board members resign.

76  
77 Mayor Kitching removed (1) from Ordinance and Legislation and called for a motion. Motion by  
78 Trustee Dalzell to approve an Ordinance Establishing Compensation and Rate of Pay for Elected  
79 Officials of the Village of Alsip, including change to Section 1, lines 4-5, delete the words “office of  
80 the” and “full-time office with the Village President being” and Section 3, line 3, add the words  
81 “consistent with state statutes”; seconded by Trustee Quinn. In response to a question from Trustee  
82 Quinn, the Village attorney advised there was no problem moving this item from Ordinance and  
83 Legislation to Mayor’s Report and again recommended revisions to Sections 4 and 5.

84 Roll #1: Voting “aye”: Trustees McGreal, Quinn, Dalzell and Ryan.

85 Voting “nay”: Trustees Shapiro and Daddona. Motion carried. **Ordinance 2012-9-1.**

86  
87 CLERK’S REPORT: Clerk Venhuizen presented: IDOT Motor Fuel Tax Allotment for July 2012, in the  
88 amount of \$41,036.01.

89  
90 ATTORNEY REPORT: No report.

91  
92 ENGINEER REPORT: Village Engineer, Tom Lang, requested approval to re-bid the Austin Avenue  
93 Road Project.

94  
95 PUBLIC FORUM: Mayor Kitching asked for any input from the public; two residents addressed the  
96 Board with concern that certain members of the Board are not listening to the public and recommended  
97 resignation.

98  
99 FINANCE REPORT: Trustee Quinn presented: 1) Request for approval of a list of payroll dated August  
100 24, 2012 totaling \$343,531.92. 2) Request for approval of a list of accounts payable dated September 4,  
101 2012 totaling \$1,229,958.73.

102  
103 FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Request for approval to purchase two  
104 ice machines at a total of \$6,000 to be used to supplement the rehab supplies at incidents. This purchase  
105 was approved by the Foreign Fire Tax Board on August 15, 2012. 2) July monthly report based on the  
106 National Fire Incident Reporting System (NFIRS) data.

107  
108 POLICE DEPARTMENT REPORT: Trustee Daddona presented: 1) Request for approval to purchase  
109 four (4) squad cars when they become available. 2) Request for approval of a Property Control  
110 Add/Delete Sheet regarding a Dodge Ram 1500 (add) and a Ford Explorer (delete). 3) Request for  
111 approval of an Ordinance Authorizing the Sale of Items of Personal Property Owned by the Village of  
112 Alsip. Trustee Dalzell asked for a cost on the purchase of four squad cars. Chief Radz explained the  
113 possibility of purchasing Taurus cars and one was available for viewing by the Board. Trustee Quinn  
114 removed Item J from the consent agenda and tabled until the September 10, 2012 committee meeting for  
115 further clarification and costs.

116  
117 PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: 1) Request for approval to  
118 purchase two (2) Bennett Diesel pumps at the Public Works garage from AMSCO at a cost of  
119 \$10,936.00. 2) Trustee McGreal requested and received consensus of the Board to approve contracting  
120 with “D” Construction, Inc., at a cost of \$14,957.75, for the resurfacing of Loveland Street from 128<sup>th</sup>  
121 Street north to the dead end, including the cul-de-sac, removal 1 ½” full width existing pavement, prime  
122 and replace 1 ½” HMA Surface Course N50.

123  
124

125 Board of Trustees meeting  
126 September 4, 2012

127  
128 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: 1) Request for approval for All  
129 American Nursing School located at 12250 S. Cicero, to place yard signs along Ridgeland, Pulaski and  
130 115<sup>th</sup> Street, advertising their Board Certified Nursing School for a period of 120 days.

131  
132 HEALTH & POLLUTION: No report.

133  
134 SEWER & WATER: Trustee Ryan presented: 1) Water Consumption Report. 2) Request for approval  
135 to purchase two (2) Sensus Upgrade Model 5502 Radio Frequency Solid State Interrogator Model  
136 5005/5006 Communication Charging Stand at \$5,450.00 each to replace equipment that is over 10 years  
137 old. 3) Report on the JAWA meeting held at 4:30 pm on Thursday, August 30, 2012 in the Markham  
138 Village Hall. JAWA established committees with the Mayor Kitching, Village of Alsip, assigned to  
139 Engineering and Operations, focusing on engineering and system design, internal and external  
140 communications, public education, intergovernmental relationships and press release relations.  
141 Discussion was held on minority and women owned businesses, and the JAWA attorney will change the  
142 language. The Treasurer of JAWA resigned due to bankruptcy issues and will be replaced. Trustee Ryan  
143 clarified that the \$5,450.00 each cost to purchase two Sensus Upgrade Model 5502 Radio Frequency  
144 Solid State Interrogator Model 5005/5006 Communication Charging Stand is correct. Mayor Kitching  
145 reported that Trustee Carter of the Village of Robbins serves with him on the Engineering and  
146 Operations Committee.

147  
148 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated August  
149 27, 2012.

150  
151 PLANNING & ZONING REPORT: Trustee Shapiro presented: 1) Request for approval to hire Kathleen  
152 O'Connell to the position of Planning & Zoning Secretary.

153  
154 REPORTS OF SPECIAL COMMITTEES

155  
156 VILLAGE PROPERTIES: Trustee Ryan presented: 1) Request to approve the renewal Management  
157 Agreement for Heritage I Apartments between the Village of Alsip and Zeiler Management, Inc. 2)  
158 Request to approve the renewal Management Agreement for Heritage II Apartments between the Village  
159 of Alsip and Zeiler Management, Inc. 3) Request for approval to hire one part-time person for a cleaning  
160 position at the Village Hall. 4) Request for approval to advertise for twenty eight (28) Weil Mclain 299  
161 Ultra Boilers with 14 Aqua Plus water heaters: two (2) Weil Mclain 97 boilers and two (2) 55 gallon  
162 water heaters for Heritage I; two (2) Weil Mclain 750 Ultra Boilers with two (2) 105 gallon water  
163 heaters for Public Works; two (2) Weil Mclain 550 Ultra Boilers and one (1) 55 gallon water heater for  
164 Fire Station 1; two (2) Weil Mclain 399 Ultra Boiler and (1) 105 gallon water heater for Fire Station 2.  
165 These are budgeted items. 5) Request to go out to bid for blacktop replacement at Heritage I and  
166 Heritage II apartments. 6) Request to go out to bid for 116 patio doors at Heritage I; 48 patio doors at  
167 Heritage II and 14 basement windows at Heritage I. Mayor Kitching raised questions on the agreements  
168 with Zeiler Management and type of advertising with 50 vacancies. Discussion followed. Mayor  
169 Kitching reported a check was received from AT&T for \$27,000 designated for improvements to the  
170 Heritage Club Houses, and large screen TVs and sound systems will be installed.

171  
172 INSURANCE COMMITTEE: No report.

173  
174 ORDINANCE & LEGISLATION: Trustee Dalzell presented: 1) Motion to approve an Ordinance  
175 Establishing Compensation and Rate of Pay for Elected Officials of the Village of Alsip. 2) Report  
176 regarding proposal to exclude elected officials from eligibility in the Village health insurance plan.  
177 Both items were addressed earlier in the meeting.

178  
179 IT: No report.

180  
181 BOAT LAUNCH: Trustee Quinn scheduled a committee meeting on Monday, September 10, 2012 at  
182 6:30 p.m.

183  
184 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

185  
186

187  
188  
189  
190  
191  
192  
193  
194  
195  
196  
197  
198  
199  
200  
201  
202  
203  
204  
205  
206  
207  
208  
209  
210  
211  
212  
213  
214  
215  
216  
217  
218  
219  
220  
221  
222  
223  
224  
225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237  
238  
239  
240  
241  
242  
243  
244  
245  
246  
247  
248

Board of Trustees meeting  
September 4, 2012

CONSENT AGENDA

Mayor Kitching asked if there were any items to be removed in addition to Item J; there were none.  
Motion by Trustee Dalzell to establish the Consent Agenda as modified; seconded by Trustee Daddona.  
Roll #2: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried.

CONSENT AGENDA

- A. Approval of minutes of August 20, 2012 Board meeting.
- B. Approval of minutes of August 27, 2012 Committee meeting.
- C. Approval of a list payroll dated August 24, 2012, totaling \$343,531.92.
- D. Approval of a list of accounts payable dated September 4, 2012 totaling \$1,229,958.73.
- E. Approval of a list of licenses dated August 27, 2012.
- F. Approval of an ORDINANCE AUTHORIZING THE SALE OF ITEMS OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ALSIP. **Ordinance No. 2012-9-2**.
- G. Acceptance of the IDOT Motor Fuel Tax allotment for July, 2012 in the amount of \$41,036.01.
- H. Approval to rebid the IDOT Austin Avenue road project.
- I. Approval for the Fire Department to purchase two ice machines at a total of \$6,000 to be used to supplement the rehab supplies at incidents. This purchase was approved by the Foreign Fire Tax Board on August 15, 2012.
- J. ~~Approval for the Police Department to purchase four (4) squad cars when they become available.~~  
(Tabled until September 10, 2012 meeting.)
- K. Approval to accept a Police Department Property Control Add/Delete Sheet regarding a Dodge Ram 1500 (add) and a Ford Explorer (delete).
- L. Approval for Public Works to replace 2 Bennett Diesel pumps at the Public Works garage.
- M. Approval for All American Nursing School located at 12250 S. Cicero, to place yard signs along Ridgeland, Pulaski and 115<sup>th</sup> Street, advertising their Board Certified Nursing School for 120 days.
- N. Approval for the Sewer & Water Department to purchase two (2) Sensus Upgrade Model 5502 Radio Frequency Solid State Interrogator Model 5505/5506 Communication Charging Stand at \$5,450.00 each to replace equipment that is over 10 years old.
- O. Approval for Planning & Zoning to hire Kathleen O’Connell to the position of Planning & Zoning Secretary.
- P. Approval of the renewal Management Agreement for Heritage I Apartments between the Village of Alsip and Zeiler Management, Inc.
- Q. Approval of the renewal Management Agreement for Heritage II Apartments between the Village of Alsip and Zeiler Management, Inc.
- R. Approval for Village Properties to hire one part-time person for a cleaning position at the Village Hall.
- S. Approval to advertise for twenty eight (28) Weil Mclain 299 Ultra Boilers with 14 Aqua Plus water heaters: two (2) Weil Mclain 97 boilers and two (2) 55 gallon water heaters for Heritage I; two (2) Weil Mclain 750 Ultra Boilers with two (2) 105 gallon water heaters for Public Works; two (2) Weil Mclain 550 Ultra Boilers and one (1) 55 gallon water heater for Fire Station 1; two (2) Weil Mclain 399 Ultra Boiler and (1) 105 gallon water heater for Fire Station 2. These are budgeted items.
- T. Approval for Village Properties to go out to bid for blacktop replacement at Heritage I and Heritage II apartments.
- U. Approval for Village Properties to go out to bid for 116 patio doors at Heritage I; 48 patio doors at Heritage II ad 14 basement windows at Heritage I.
- V. Acceptance of committee reports as presented.

Motion by Trustee Shapiro to approve the Consent Agenda as presented; seconded by Trustee Daddona.  
Roll #3: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried.

ITEMS REMOVED FROM CONSENT AGENDA: Item J: Tabled until the September 10, 2012 meeting.

249  
250  
251  
252  
253  
254  
255  
256  
257  
258  
259  
260  
261  
262  
263  
264  
265  
266  
267  
268  
269  
270  
271

Board of Trustees meeting  
September 4, 2012

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: Motion by Trustee Dalzell; seconded by Trustee McGreal to move into executive session to discuss pending, probable or imminent litigation pursuant to 5 ICLS 120/2 (c)(11). Roll #4: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried at approximately 8:45 p.m.

ADJOURNMENT: Motion by Trustee Shapiro to adjourn; seconded by Trustee Quinn. All in favor; none opposed. Motion carried, meeting adjourned at approximately 9:33 p.m.

Respectfully submitted,

---

Deborah Venhuizen  
Village Clerk, Alsip, Illinois