

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES  
COMMITTEE MEETING  
August 27, 2012

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7 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the  
8 following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan, and Mayor  
9 Kitching.

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11 MAYOR'S REPORT: Mayor Kitching reported on the progress of the Veterans' Plaza at 118<sup>th</sup> &  
12 Pulaski, planned for a shopper friendly green space. It will contain a memorial to veterans of all  
13 branches of the service. This past week JAZ Trucking agreed to donate dirt needed for flower  
14 beds, etc; Home Depot turned into their corporate headquarters our request for a donation of  
15 materials totaling \$17,200.00; Home Depot also donated 80 volunteers to work a day at the site.  
16 VFW is raising money and one super donation of a digital, programmable sign from NuFarm at  
17 an estimated value of \$65,000.

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19 Mayor Kitching reported that at last week's Board meeting, it was reiterated to the five  
20 independent Trustees that the residents want a clear, honest and concise answer on their extended  
21 plan for our Village; we have not gotten one. This evening another proposed salary ordinance  
22 which is undefined was presented, with no discussion on filling the Finance Director position  
23 soon to be vacated on November 1, 2012. Mayor Kitching also addressed the non-funding of the  
24 Deputy Police Chief position. Trustee Dalzell reported the Mayor made no appointment of a  
25 Deputy Chief for three years; therefore, it was eliminated from the budget. Mayor Kitching  
26 recommended reinstatement of the Deputy Chief position.

27  
28 Mayor Kitching reported the new salary ordinance makes the following reductions to annual  
29 salaries effective 5/15/2013: Mayor to \$75,000, Village Clerk to \$12,500, Trustees to \$10,000.  
30 Mayor Kitching distributed a salary ordinance to the Board for consideration with the following:  
31 freeze the Mayor's salary at \$98,133.00 for the next four years; increase the Clerk's salary by  
32 25% for the next four years; increase the incoming Trustees by 5% for the next four years.  
33 Discussion followed on initiating the search for a Finance Director, possible formation of a  
34 search committee, Mayor's appointment limitations, probationary period, and advertising for  
35 position. Trustee Quinn recommended the Mayor and Finance Committee meet to set the  
36 Village's criteria for the Finance Director position.

37  
38 Mayor Kitching opened the meeting for a short public hearing. Seven residents addressed the  
39 Board concerning the reduction of salaries with majority objecting to the ordinance reducing  
40 salaries of elected officials. One resident recommended an increase to the Mayor's salary.

41  
42 CLERK'S REPORT: Clerk Venhuizen presented: 1) Report next week's Board meeting will be  
43 held on Tuesday, September 4<sup>th</sup> due to the Labor Day holiday.

44  
45 ENGINEER'S REPORT: Tom Lang, Village Engineer, reported the Austin Avenue bids were  
46 opened last week and the low bidder was "D" Construction at \$267,248.80. The bid specifications  
47 for this particular project introduced liquid asphalt with the addition of a polymer. Unfortunately,  
48 the low bidder did not catch/pickup this specification, thereby making it an unfair bid.  
49 Recommendations are: rejection of all at the September 4, 2012 meeting; project rebid with  
50 opening and recommendation at the September 10<sup>th</sup> meeting and award at the September 17<sup>th</sup>  
51 meeting. IDOT approved rejection and will re-advertise in the contractors' bulletin.  
52 Trustee Quinn recommended attorney advice on the need to rebid.

53  
54 PUBLIC FORUM: Mayor Kitching called for input from the public; there was none.

55  
56 FINANCE REPORT: Trustee Quinn presented: ACTION ITEM: Discussion was held on the  
57 lack of Village records verifying payment to Cook County of balances due for Special Service  
58 Areas 1, 2 and 3 for the 1980-1991 tax years totaling \$14,436.89. John Allegretti, attorney for  
59 the Treasurer's office reported he was instructed to forward past due amounts to the Cook  
60 County State's Attorney to seek restitution. Motion by Trustee Dalzell to authorize the payment  
61 of \$14,436.89 to the Cook County Treasurer (Agency No. 03-0010-100, Spec Serv Area 1,  
62 Balance due \$3,936.38) (Agency No. 03-0010-101, Spec Serv Area 2, Balance due \$3,777.68)  
63 (Agency No. 03-0010-102, Spec Serv Area 3, Balance due \$6,722.83); seconded by Trustee  
64 Shapiro.

66 Board of Trustees Committee meeting  
67 August 27, 2012

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69 Roll #1: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion  
70 carried. 2) List of payroll. 3) List of accounts payable.

71  
72 FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) July, 2012 monthly report based  
73 on National Fire Incident Reporting System (NFIRS) data. 2) Thanks and recognition to the  
74 following businesses for donation of equipment for the new Seagrave Fire Engine: Arkema  
75 Coatings, Centerpoint Properties, Circle Metal, Coca-Cola, Crown Cork & Seal, GC America,  
76 Home Depot, Quincy Recycling.

77  
78 POLICE DEPARTMENT: Trustee Daddona presented: 1) Request for the purchase of four (4)  
79 squad cars when they become available. 2) Information provided for consideration of an  
80 Intergovernmental Agreement Establishing the Fifth District Swat Team. 3) Add/Delete forms  
81 regarding a Dodge Ram 1500 (add) and a Ford Explorer (delete).

82  
83 PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: 1) Request for  
84 approval to replace 2 Bennett Diesel pumps at the Public Works garage. Additional information  
85 will be provided by Mr. Cullen next week.

86  
87 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: 1) Request from All  
88 American Nursing School located at 12250 S. Cicero, to place yard signs (18”x24”) at locations  
89 from Rte 83 to 115<sup>th</sup> Ridgeland Avenue, Pulaski Avenue 115 to 131<sup>st</sup> Street and Pulaski to  
90 Ridgeland on 115<sup>th</sup> St. for 120 days, advertising their Board Certified Nursing School.

91  
92 HEALTH & POLLUTION: No report.

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94 SEWER & WATER: Trustee Ryan presented: 1) Water Department utilizes four hand held  
95 interrogators to read the Village’s water meters. Two of these units are over ten years old and  
96 need to be replaced. The sole local area supplier of this equipment, HD Supply – Waterworks  
97 quoted \$11,900 for the purchase of two (2) Sensus Upgrade to Model 5502 Radio Frequency  
98 Solid State Interrogator Model 5505/5506 Communication/Charging Stand and SmartPoint  
99 Command Link and GPS device in exchange for Village’s existing 4002 (RFSSI) and 4005/4006  
100 Communication/Charging Stand. This purchase has been budgeted. Mayor Kitching reported  
101 JAWA meeting schedule for the rest of the year has been sent to the Board and agenda will  
102 follow.

103  
104 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated  
105 August 27, 2012.

106  
107 PLANNING/ZONING REPORT: Trustee Shapiro presented: 1) Recommendation to hire  
108 Kathleen O’Connell to the position of Planning & Zoning Secretary. The Mayor reported Sue  
109 Bruesch will attend one meeting with Ms. O’Connell for orientation.

110  
111 REPORTS OF SPECIAL COMMITTEES

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113 VILLAGE PROPERTY: Trustee Ryan presented: 1) Request for approval of a Management  
114 Agreement for Heritage I Apartments between the Village of Alsip and Zeiler Management, Inc.  
115 2) Request for approval of a Management Agreement for Heritage II Apartments between the  
116 Village of Alsip and Zeiler Management, Inc. They Village attorney has reviewed. 3) Village  
117 properties investigating best form of advertising to sell a 1996 Ford pickup truck with  
118 considerable rust on the underside. Trustee Ryan will ask attorney about selling on Village  
119 website. 4) Request for approval to hire one part time person for the cleaning position at the  
120 Village Hall. This is a budgeted item. 5) Summer helpers were relieved of their duties on August  
121 15, 2012, and short one full-time for medical reasons. 6) The two Village properties on 45<sup>th</sup>  
122 Avenue will be rented on a month to month basis as their lease expired at the end of June.  
123 7) Request for approval to advertise for twenty-eight (28) Weil Mclain 299 Ultra Boilers with 14  
124 Aqua Plus water heaters: two (2) Weil Mclain 97 boilers and two (2) 55 gallon water heaters for  
125 Heritage I; two (2) Weil Mclain 750 Ultra Boilers with two (2) 105 gallon water heaters for  
126 Public Works; two (2) Weil Mclain 550 Ultra and one (1) 55 gallon water heater for Fire Station  
127 1; two (2) Weil Mclain 399 Ultra and one (1) 105 gallon water heater for Fire Station 2. These  
128 are budgeted items.

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133  
134 8) Report Mr. Early is finalizing the specs to go to bid for blacktop replacement at Heritage I and  
135 Heritage II apartments. 9) Replacements needed: 116 patio doors at Heritage I and 48 patio doors  
136 at Heritage II, and 14 basement windows at Heritage I. 10) Getting final pricing for drainage  
137 control at one of the buildings at Heritage I to avoid flooding issues. All projects will be  
138 advertised on the Village website to comply with the Village agreement to patronize more local  
139 businesses. 11) Village properties removing trees at Heritage II that are causing plumbing issues.  
140 12) Village property completed replacement of 14 balconies at Heritage I.  
141 Rodger Early updated the Mayor and Board on the status of the AT&T agreement to provide  
142 service to Heritage complexes. All services were provided with exception of the check.

143  
144 INSURANCE COMMITTEE: Trustee McGreal presented: 1) Report the Employee Benefits  
145 Newsletter was included in paychecks this week.

146  
147 ORDINANCE & LEGISLATION: Trustee Dalzell presented: 1) Ordinance Establishing  
148 Compensation and Rate of Pay for Elected Officials of the Village of Alsip. In summary, the  
149 annual rate of pay for elected officials effective May 15, 2013, as follows: Village President  
150 (Mayor) – Liquor Commissioner, \$75,000.00; Village Clerk-Collector, \$12,500.00; Village  
151 Trustees in conformance with State Statutes as follows - \$10,000.00. 2) Draft letter sent out  
152 regarding insurance for employees. Trustee Dalzell explained that presently, the ordinance  
153 addresses employees working 30 hours or more to be eligible for health care and includes elected  
154 officials. The elected officials are struck from the ordinance and if approved, elected officials  
155 would not be eligible for health insurance. The Mayor would be covered by health care. This  
156 recommendation must be reviewed by the Village attorney. Trustee Shapiro voiced opposition  
157 and noted that he is the only Trustee affected by this recommended change, and if he loses his  
158 insurance so should all the trustees.

159  
160 IT REPORT: No report.

161 BOAT LAUNCH: Trustee Quinn set a committee meeting for September 10, 2012 at 6:30 pm.

162  
163 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

164 UNFINISHED BUSINESS: None.

165 NEW BUSINESS: None.

166  
167 EXECUTIVE SESSION: Motion by Trustee Dalzell to move into executive session to discuss  
168 the appointment, employment, compensation, discipline, performance, or dismissal of specific  
169 employees of the public body or legal counsel for the public body, including hearing testimony on  
170 a complaint lodged against an employee of the public body or against legal counsel for the public  
171 body to determine its validity; 5 ILCS 120/2(c) (1) and collective negotiating matters between  
172 the public body and its employees or their representatives, or deliberations concerning salary  
173 schedules for one or more classes of employees; 5 ILCS 1202(c)(2); seconded by Trustee Quinn.  
174 Roll #2: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion  
175 carried. So moved at approximately 8:40 pm.

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177 ADJOURNMENT: Motion by Trustee Quinn to adjourn; seconded by Trustee McGreal. All in  
178 favor; none opposed.

179  
180 Respectfully submitted,

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184 \_\_\_\_\_  
185 Deborah Venhuizen  
186 Village Clerk, Alsip, Illinois