

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES
COMMITTEE MEETING
May 29, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan, Mayor Kitching, and Attorney Todd Hayden.

MAYOR'S REPORT: Mayor Kitching welcomed New Farm, a new business moving into Alsip; replacing Trainor Glass. New Farm has inspired and informed farmers worldwide for more than 30 years.

CLERK'S REPORT: No report.

PUBLIC FORUM: Mayor Kitching called for input from the public; there was none.

FINANCE REPORT: Trustee Quinn presented: 1) List of payroll. 2) List of accounts payable. 3) Request for a renewal of a 6b application for 4251 W. 129th, LLC. 4) Proposal for services submitted by SBC Government Solutions. SBC investigates all opportunities for grants, including Community Development Block Grants at a fee of \$2,000 monthly/\$24,000 annually. Any work beyond the work listed as specified duties shall be billed hourly @\$200. Trustee Dalzell recommended the Board develop a list of proposed projects/needs for the Village prior to approving the contract. Mayor Kitching reported the Village has submitted CDBG applications for the last four years and were denied, and recommended a clause in the contract whereby payment is based on performance. Trustee Quinn recommended giving SBC a copy of previous CDBG applications for review and recommendation. Following discussion it was a consensus of the Board to develop a list of needs for the Village prior to approving the contract.

FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Request for purchase of two new stretchers for the front line ambulances at a cost of \$5,425.50. Deputy Fire Chief Styczynski reported the current Ferno brand stretchers would be replaced with Stryker brand power cots for two reasons: a) the current cots are requiring an exceptional amount of servicing and have several maintenance issues. b) The proposed cots are power operated and would reduce the possibility of firefighter back injuries and strains due to battery operated controls that allow the stretcher to move up and down. The remaining funds for the stretchers are from a \$13,872 grant from IPRF. A special thanks to Tom English for securing funding last year and this year for this project and the Fire Department's Foreign Fire Board for approval of \$6,500 toward the purchase of the stretchers. The fire department plans to apply to the Department of Homeland Security's Assistance to Firefighter's Grant to replace the Ferno stretcher on the reserve ambulance. If the grant is not awarded, replacement costs will be placed in the FY 13-14 budget. The \$5,425.50 was included in the Capital Projects portion of the 2012-13 budget. The request is for approval of the \$5,425.50, the Village's portion of the cost of two Stryker cots and approval of the \$6,500.00, the Foreign Fire Board's portion of the cost of two Stryker cots.

POLICE DEPARTMENT: Trustee Daddona presented: 1) Garcia timesheets. 2) Chief Radz reported the need for a new intoximeter; the current breathalyzer is malfunctioning. The request is for approval to purchase one new intoximeter at a cost of \$5,870.00; budgeted in the Capital Projects portion of the 2012-13 budget.

PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: 1) Report the committee continues to review some resident issues.

BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: 1) Request from Lisa M. Zett, owner, Southsides Bar and Grill, 11860 S. Cicero, for authorization to hold a charity fundraiser for Burn Camp for Kids on June 9, 2012 from 5pm to 11pm. This event will include a band, food, possibly vendors, alcohol sales and consumption in the parking lot. This charity fundraiser is hosted by The Chicago Axemen MC who are local firefighters.

HEALTH & POLLUTION: No report.

66 Board of Trustees Committee meeting
67 May 29, 2012

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69 SEWER & WATER: Trustee Ryan presented: 1) Report of three water main breaks within a
70 week, and a suggestion for Mr. Behrens to create a list of water main breaks with date and
71 location for review by the committee. Mayor Kitching reported the Village has a water main
72 replacement program, and as the lines are replaced there will be less breaks.

73
74 Mayor Kitching reported agendas for the next JAWA meeting scheduled for Thursday, May 31,
75 2012, were distributed to the Board.

76
77 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated
78 May 29, 2012, which includes an Internet Online Gaming Lounge; rental of TV's to play internet
79 gaming.

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81 PLANNING/ZONING REPORT: No report.

82
83 REPORTS OF SPECIAL COMMITTEES

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85 VILLAGE PROPERTY: No report.

86
87 INSURANCE COMMITTEE: Trustee McGreal reported the employee June Benefits Newsletter
88 is being distributed.

89
90 ORDINANCE & LEGISLATION: Trustee Dalzell presented: 1) Proposed Ordinance Amending
91 Section 2-59 (Removal of Appointed Officers), Division 2 (Mayor) of Chapter 2
92 (Administration) of the Municipal Code of the Village of Alsip, Illinois. 2) Consideration of a
93 request to amend the Village Code to provide for video gaming in specific establishments in
94 Alsip. The Mayor reported there is a State of Illinois earmark of \$325,000 that includes \$65,000
95 for the Clerk's office, plus 5% of revenues received by the business establishments goes to the
96 Village.

97
98 Trustee Dalzell presented a draft ordinance amending the public portion of Board meetings by
99 providing an additional opportunity for the public to address the Board following discussion of
100 the business at hand and prior to a final vote. Also recommended is striking the language limiting
101 the time of 3 minutes for the public to speak. Copies will be distributed to the Board, Mayor and
102 Clerk.

103
104 Trustee Dalzell recommended setting a time (noon) on the Friday preceding the meeting for
105 distribution of the Agenda. The current time of 4pm does not allow for changes, if needed. Clerk
106 Venhuizen reported many reminders and memorandums have been sent to the Trustees
107 requesting all information for the agenda be provided no later than noon on Thursday, and
108 currently information is sent as late as 4pm on Friday. Clerk Venhuizen recommended all
109 information must be in the Clerk's office no later than noon on Thursday, in order to be placed
110 on the Agenda for distribution on Friday at noon. If these deadlines are not met, then the item
111 does not get on the Agenda. Clerk Venhuizen will present a revised procedure for the Trustees
112 for next week's meeting.

113
114 Trustee Dalzell asked about an effective date on the Ordinance revising longevity pay for
115 employees, and Attorney Hayden advised the normal procedure is when the Ordinance passes it
116 becomes effective immediately.

117
118 Trustee Dalzell reported previous discussion was held on wages and health benefits for Village
119 officials, and no information has been submitted.

120
121 Mayor Kitching asked for further clarification of the Ordinance Amending Section 2-59. Trustee
122 Dalzell reported this ordinance is modeled after Oak Forest's Code in existence for ten years.
123 Presently, the Mayor can make an appointment with the advice and consent of the corporate
124 authorities. However, if that appointment is refused by the Board, the Mayor can proceed to
125 make emergency 30 day appointments indefinitely. An opinion by the Attorney General states
126 this ordinance is lawful for the reason it maintains a balance of power. Attorney Hayden reported
127 the courts look at placing restrictions on an authority and consider it as altering that particular
128 form of government which must be done by referendum. The attorney general's opinion is not
129 binding; the court decisions are binding. Following discussion Trustee Dalzell requested copies
130 of the above referenced cases.

131
132 Board of Trustees Committee meeting
133 May 29, 2012
134

135 Trustee McGreal reported the intent of this ordinance is not to usurp anyone's authority, only to
136 balance the authority. By State Statute the Board has the ability to participate in decision making
137 and this Board is unable to so. Attorney Hayden reported the court does not look at the intent of
138 the ordinance but rather the effect of the ordinance. Mayor Kitching reported the legislative side
139 of government was presented; the next step will include the judicial side of government.
140

141 IT REPORT: Trustee Dalzell presented: 1) Report on a conversation with Greg Palumbo,
142 Finance Director, regarding a reorganization by placing the Police Department IT employee
143 under the direction of Mr. Palumbo for the IT needs of the Village rather than PD specifically.
144 This employee will maintain his police responsibilities. 2) Report of the following additions to
145 the Village's website: fiscal year budget, financial audit, expenditures, salaries and benefit
146 schedules, collective bargaining contracts and agreements, taxes and fees summary and all
147 contracts and agreements with vendors and special services. Also, include a state of the Village
148 and annual reports from all departments, employees and accomplishments. Mayor Kitching
149 asked how many new employees will be hired to accomplish this request. Clerk Venhuizen
150 requested a copy of the packet of information he provided.
151

152 BOAT LAUNCH: Trustee Quinn presented: 1) Thank you to Mr. Spongberg for assisting with
153 the Boat Launch. 2) ACTION ITEM: Motion by Trustee Quinn to approve the hiring of two
154 Boat Launch attendants; seconded by Trustee Shapiro.
155 Roll #1: Voting "aye": Trustees Shapiro, McGeal, Daddona, Quinn, Dalzell and Ryan. Motion
156 carried.
157

158 Mayor Kitching reported the Boat Launch had a successful weekend with an income of \$500.
159 Mayor Kitching reported two residents were hired as attendants for the Boat Launch and have
160 successfully passed their physicals. In response to a question from Trustee Quinn, Mayor
161 Kitching reported the two men selected are long time residents and highly involved in the
162 community and proceeded to give their backgrounds. Discussion followed.
163

164 PRESENTATIONS, PETITIONS, COMMUNICATIONS: Under communications Trustee
165 McGreal reported not receiving a return phone call from the Mayor.
166

167 UNFINISHED BUSINESS: Trustee Quinn recommended consensus of the Board for Mr.
168 Palumbo to terminate the Red Flex contract at the end of the month. There was no objection from
169 the Board.
170

171 NEW BUSINESS: None.
172

173 EXECUTIVE SESSION: Motion by Trustee Quinn to move into executive session to discuss
174 collective negotiating matters between the public body and its employees or their representatives,
175 5ILCS120/2 (c) (2) and to discuss the appointment, employment, compensation, discipline,
176 performance, or dismissal of specific employees of the public body pursuant to 5ILCS
177 120/2(c)(1); seconded by Trustee Dalzell.
178

179 Roll #2: Voting "aye": Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion
180 carried
181

181 Mayor Kitching called the meeting back to order.
182

183 Trustee Quinn asked that the budget be finalized and be placed on the June 18, 2012 Agenda for
184 approval.
185

186 ADJOURNMENT: Motion by Trustee Ryan to adjourn; seconded by Trustee Daddona. All in
187 favor; none opposed. Motion carried at 9:32 p.m.
188

189 Respectfully submitted,
190
191

192 _____
193 Deborah Venhuizen
194 Village Clerk, Alsip, Illinois
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