

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES MEETING  
May 7, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Daddona, Quinn, Dalzell, Ryan and Mayor Kitching and Village Attorney Hayden. Absent: Trustees Shapiro and McGreal.

MAYOR'S REPORT: Mayor Kitching received approval by consensus of the Board to begin the hiring process of Summer Help for the Village Properties Division and post in-house a full time position in Public Works. Formal approval of these items will take place at the May 14, 2012 Committee meeting.

Mayor Kitching reported the next meeting of JAWA is Thursday, May 10, 2012 at 10:30 a.m. at the Markham City Hall, 16316 S. Kedzie. Mayor Kitching appointed Trustee Ryan as a backup representative for the Village of Alsip, as required by JAWA. In response to a question from Trustee Quinn, Mayor Kitching reported the JAWA Appropriation Report was given to Trustee Ryan, and he will distribute copies for all Board members.

CLERK'S REPORT: Clerk Venhuizen reported the Alsip Park District needs votes from the community to win a contest for a new movie screen. Additional information is available on the Alsip Park District website.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Tom Lang, Village Engineer presented: 1) Request for approval of a Resolution of Intent for improvement to be made to Springfield Avenue between 127<sup>th</sup> Street and N. cul de sac. 2) Request for approval of a Resolution of Intent for improvement to be made to Hamlin Court between 127<sup>th</sup> Street and N. cul de sac. 3) Bid letting for two federally funded lighting projects; Central Avenue, August 3, 2012 and Pulaski 115<sup>th</sup> to 123<sup>rd</sup>, September 23, 2012.

PUBLIC FORUM: Mayor Kitching asked for any input from the public; there was none.

FINANCE REPORT: Trustee Quinn presented: 1) Request for approval of a list of payroll dated April 20, 2012 totaling \$406,479.92, and a list of payroll dated May 7, 2012, totaling \$370,134.32. 2) Request for approval of a list of accounts payable dated May 7, 2012, totaling \$743,537.26. 3) Request for approval of a Resolution Regarding the Class 6b Real Estate Tax Incentive Application for MDI Electrical Construction, Inc. for Property Located at 12300 S. Keeler, Alsip, IL. 4) Request for approval of pro rata share of an appraisal for Commonwealth Edison PTAB appeal-4847 W. 111<sup>th</sup> Street at a cost not to exceed \$900.00.

FIRE DEPARTMENT REPORT: Trustee Daddona presented: 1) March, 2012 monthly report based on the National Fire Incident Reporting System (NFIRS) data.

POLICE DEPARTMENT REPORT: Trustee Daddona presented: 1) Request for approval for the Alsip Police Department to participate in Law Enforcement Torch Run fundraising effort of Special Olympics Illinois-Cops on the Rooftop Event June 1<sup>st</sup>, 2012. 2) Request for approval of the Garcia timesheets.

PUBLIC WORKS DEPARTMENT REPORT: Trustee Ryan presented: 1) Public Works will post in-house for a full time position. 2) Request for approval to accept the bid of J&J Reliable Doors, Inc., Lockport, Illinois, the lowest qualified bidder meeting specifications for removal and replacement of six overhead doors at the Public Works building. Additionally, as part of this request for approval is the installation of the optional 50,000 cycle door springs and heavy duty 3" door tracks and rollers for a total bid price of \$17,184.00. 3) Request for approval to hire six full-time temporary employees for the summer season for a maximum of 10 weeks. This expenditure has been included in the 2012-13 budget. 4) Report that recyclable and hazardous waste sites have been made available to the public. 5) Request for approval to eliminate the Village's Mosquito Chemical Appropriation from the 2012-13 Fiscal Budget. The I.E.P.A. has imposed new guidelines for the use of mosquito control chemicals that includes a strict permitting and annual reporting process. The State of Illinois approved this new permitting program in October of 2011. The Village of Alsip is currently taxed and serviced by the South Cook County Mosquito Abatement District, with an improved program under Director Doug Wright. 6) Report the Public Works Committee will meet on Tuesday, May 8, 2012 at 6:00 p.m.

63 Board of Trustees meeting  
64 May 7, 2012

65  
66 BUILDING DEPARTMENT REPORT: Trustee Daddona presented: 1) Request for approval of an  
67 Ordinance Amending Chapter 12 (“Licenses, Permits and Business Regulations”), Article XVII )  
68 Self Storage Facilities”) Section 12-371 (“Licenses, Permits and Business Regulations”) of the  
69 Municipal Code for the Village of Alsip. 2) Request for approval of an Ordinance Granting a Fence  
70 Variance Request for approval of an Ordinance Granting a Fence Variance for the Property Located at  
71 5201 W. 121<sup>st</sup> Place. 3) Request for approval of an Ordinance Granting a Fence Variance for the  
72 Property Located at 12249 South Hamlin Avenue. 4) Request for approval of an Ordinance Granting a  
73 Fence Variance for the Property Located at 3700-3710 W. 119<sup>th</sup> Street. 5) Request for approval for the  
74 Alsip Park District to conduct a fireworks display and erect temporary tents for a Family Fun Fest on  
75 Saturday, June 16, 2012. 6) Request for approval of a request for variance of the Village’s paving  
76 requirement for JAS Trucking for the property located at NE Corner of 131<sup>st</sup> Street. Trustee Daddona  
77 removed Item X from the Consent Agenda.

78  
79 HEALTH & POLLUTION: No report.

80  
81 SEWER & WATER: Trustee Ryan reported the application for a Class II Operator position was  
82 submitted by an employee in Public Works and will be forwarded to the Mayor.

83  
84 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated April  
85 30, 2012.

86  
87 PLANNING & ZONING REPORT: No report.

#### 88 89 REPORTS OF SPECIAL COMMITTEES

90  
91 VILLAGE PROPERTIES: Trustee Ryan presented: 1) Request for approval of an Ordinance Approving  
92 an Agreement Between the Village of Alsip and AT&T Services, Inc., for Heritage Complexes upon  
93 finalization of Agreement by the Village Attorney. Trustee Ryan removed Item K from the Consent  
94 Agenda and tabled until Committee meeting of May 14, 2012. 2) Report on Committee meeting held to  
95 discuss a capital plan for next year. The Committee discussed the need to fill the 48 vacancies at the  
96 Heritage II apartments causing a loss of an estimated \$37,000 annually. Mr. Early recommended the  
97 following décor improvements to the buildings; paint hallways, install new carpeting in hallways, façade  
98 improvements, new laundry equipment, resolve drainage issues, and pool ADA compliance. 3) Item for  
99 next week’s Committee meeting Agenda; Request to hire four summer employees.

100  
101 INSURANCE COMMITTEE: No report.

102 ORDINANCE & LEGISLATION: Trustee Dalzell presented: 1) Request for approval of an Ordinance  
103 Amending Chapter 12 (“Licenses, Permits and Business Regulations”) of the Municipal Code for the  
104 Village of Alsip, Illinois by adding a new Article XXV (“ Farmers’ Markets”). 2) Request for approval  
105 of an Ordinance Amending Chapter 15 ½ (Personnel”) Article II (“Employee Requirements and  
106 Benefits”) Section 15 ½-39 (“Absence from Duty”), of the Municipal Code of the Village of Alsip,  
107 Cook County, IL.

108  
109 IT: No report.

110 BOAT LAUNCH: No report.

#### 111 PRESENTATIONS, PETITIONS, COMMUNICATIONS

#### 112 113 CONSENT AGENDA

114  
115 Mayor Kitching asked if there were any items to be removed from the Consent Agenda in addition to  
116 Items G, X and K; Trustee Quinn removed Items H, I, J, U. Motion by Trustee Quinn to Establish the  
117 Consent Agenda as modified; seconded by Trustee Dalzell.

#### 118 119 CONSENT AGENDA

- 120 A. Approval of minutes of April 16 2012 Board meeting.  
121 B. Approval of minutes of April 16, 2012 Public Hearing for the Budget and Appropriations.  
122 C. Approval of the minutes of the April 30, 2012 Committee meeting.  
123 D. Approval of a list payroll dated April 20, 2012, totaling \$406,779.92.

124

- 125 Board of Trustees meeting  
 126 May 7, 2012  
 127
- 128 E. Approval of a list of accounts payable dated May 7, 2012 totaling \$743,537.26.
  - 129 F. Approval of a list of licenses dated April 30, 2012.
  - 130 G. ~~Approval of an ORDINANCE AMENDING CHAPTER 12 (“LICENSES, PERMITS AND~~  
 131 ~~BUSINESS REGULATIONS”) ARTICLE XVII (“SELF STORAGE FACILITIES”) SECTION~~  
 132 ~~12-371 (“LICENSES, PERMITS AND BUSINESS REGULATIONS”) OF THE MUNICIPAL~~  
 133 ~~CODE FOR THE VILLAGE OF ALSIP. (Removed)~~
  - 134 H. ~~Approval of an ORDINANCE GRANTING A FENCE VARIANCE FOR THE PROPERTY~~  
 135 ~~LOCATED AT 5201 W. 121<sup>ST</sup> PLACE. (Tabled to 5/14/2012)~~
  - 136 I. ~~Approval of an ORDINANCE GRANTING A FENCE VARIANCE FOR THE PROPERTY~~  
 137 ~~LOCATED AT 12249 SOUTH HAMLIN AVENUE. (Tabled to 5/14/2012)~~
  - 138 J. ~~Approval of an ORDINANCE GRANTING A FENCE VARIANCE FOR THE PROPERTY~~  
 139 ~~LOCATED AT 3700 3710 W. 119<sup>TH</sup> STREET. (Tabled to 5/14/2012)~~
  - 140 K. ~~Approval of an ORDINANCE APPROVING AN AGREEMENT BETWEEN THE VILLAGE~~  
 141 ~~OF ALSIP AND AT&T SERVICES, INC. upon finalization of the Agreement by the Village~~  
 142 ~~Attorney. (Tabled to 5/14/2012)~~
  - 143 L. Approval of an ORDINANCE AMENDING CHAPER 12 (“LICENSES, PERMITS AND  
 144 BUSINESS REGULATIONS”) OF THE MUNICIPAL CODE FOR THE VILLAGE OF  
 145 ALSIP, ILLINOIS BY ADDING A NEW ARTICLE XXV (“FARMERS MARKET”).  
 146 **Ordinance No. 2012-5-1.**
  - 147 M. Approval of an ORDINANCE AMENDING CHAPTER 15 ½ (PERSONNEL”) ARTICLE II  
 148 (“EMPLOYEE REQUIREMENTS AND BENEFITS”), SECTION 15 ½-39 (“ABSENCE  
 149 FROM DUTY”), OF THE MUNICIPAL CODE OF THE VILLAGE OF ALSIP, COOK  
 150 COUNTY, IL. **Ordinance No. 2012-5-2.**
  - 151 N. Approval of a RESOLUTION OF INTENT FOR IMPROVEMENT TO BE MADE TO  
 152 SPRINGFIELD BETWEEN 127<sup>TH</sup> STREET AND N. CUL DE SAC.  
 153 **Resolution No. 2012-5-R-1.**
  - 154 O. Approval of a RESOLUTION OF INTENT FOR IMPROVEMENT TO BE MADE TO  
 155 HAMLIN COURT BETWEEN 127<sup>TH</sup> STREET AND N. CUL DE SAC.  
 156 **Resolution No. 2012-5-R-2.**
  - 157 p. Approval of a RESOLUTION REGARDING THE CLASS 6B REAL ESTATE TAX  
 158 INCENTIVE APPLICATION FOR MDI ELECTRICAL CONSTRUCTION, INC. FOR  
 159 PROPERTY LOCATED AT 12300 S. KEELER, ALSIIP, IL. **Resolution No. 2012-5-R-3.**
  - 160 Q. Approval of pro rata share of an appraisal for Commonwealth Edison PTAB appeal-4847 W.  
 161 111<sup>th</sup> Street at a cost not to exceed \$900.00.
  - 162 R. Approval for the Alsip Police Department to participate in Law Enforcement Torch Run  
 163 fundraising effort of Special Olympics Illinois-Cops on the Rooftop Event June 1, 2012.
  - 164 S. Approval of the Garcia timesheets.
  - 165 T. Approval to accept the bid of J&J Reliable Doors, In., Lockport, Illinois, the lowest qualified  
 166 bidder meeting specifications for removal and replacement of six overhead doors at the Public  
 167 Works building. Additionally, as part of this request for approval is the installation of the  
 168 optional 50,000 cycle door springs and heavy duty 3” door racks and rollers for a total bid price  
 169 of \$17,184.00.
  - 170 U. ~~Approval for Public Works to hire six full-time temporary employees for the summer season for~~  
 171 ~~a maximum of 10 weeks. This expenditure has been included in the 2012-13 budget. (Removed)~~
  - 172 V. Approval to eliminate the Village’s Mosquito Chemical Appropriation from the 2012-13 Fiscal  
 173 Budget.
  - 174 W. Approval for the Alsip Park District to conduct a fireworks display and erect temporary tents for  
 175 a Family Fun Fest on Saturday, June 16, 2012.
  - 176 X. ~~Approval of a request for a variance of the paving requirement for JAS Trucking for the property~~  
 177 ~~located at the NE Corner of 131<sup>st</sup> Street. (Removed)~~
  - 178 Y. Acceptance of committee reports as presented.
- 179 Roll #1: Voting “aye”: Trustees Daddona, Quinn, Dalzell and Ryan. Motion carried.  
 180 Motion by Trustee Dalzell to approve the Consent Agenda as presented; seconded by Trustee Daddona.  
 181 Roll #2: Voting “aye”: Trustees Daddona, Quinn, Dalzell and Ryan. Motion carried.  
 182

183 **ITEMS REMOVED FROM THE CONSENT AGENDA:**

184  
 185  
 186

187 Board of Trustees meeting  
188 May 7, 2012

189  
190 ITEM G: Motion by Trustee Quinn to approve an ORDINANCE AMENDING CHAPTER 12  
191 (“LICENSES, PERMITS AND BUSINESS REGULATIONS”), ARTICLE XVII (“SELF STORAGE  
192 FACILITIES”) SECTION 12-371 (“LICENSES, PERMITS AND BUSINESS REGULATIONS”) OF  
193 THE MUNICIPAL CODE FOR THE VILLAGE OF ALSIP, to include the fee schedule in the  
194 General Provisions of the Municipal Code; seconded by Trustee Dalzell.

195 Roll #3: Voting “aye”: Trustees Daddona, Quinn, Dalzell and Ryan. Motion carried.

196 **Ordinance No.2012-5-3.**

197  
198 ITEMS H, I, J: Motion by Trustee Quinn to table Items H, I and J until the May 14, 2012 Committee  
199 meeting, at the request of Trustee McGreal; seconded by Trustee Daddona.

200 Roll #4: Voting “aye”: Trustees Daddona, Quinn, Dalzell and Ryan. Motion carried.

201  
202 ITEM K: Tabled until May 14, 2012 Committee meeting.

203  
204 ITEM U: Motion by Trustee Quinn to approve the request for Public Works to hire six full-time  
205 temporary employees for the summer season for a maximum of 10 weeks following review of  
206 applications by the Public Works Committee; seconded by Trustee Daddona.

207 Roll #5: Voting “aye”: Trustees Daddona, Quinn, Dalzell and Ryan. Motion carried.

208  
209 ITEM X: Motion by Trustee Quinn to deny the request for a variance of the paving requirements for  
210 JAS Trucking for the property located at NE Corner of 131<sup>st</sup> Street; seconded by Trustee Daddona.  
211 Trustee Quinn explained the reason for denial is to allow the petitioner time to resubmit the request with  
212 plans and engineering drawings.

213 Roll #6: Voting “aye”: Trustees Daddona, Quinn, Dalzell and Ryan. Motion carried.

214  
215 UNFINISHED BUSINESS: Trustee Quinn requested approval of the payroll list dated May 7, 2012,  
216 under Finance Report, be placed on the next Board meeting agenda for approval.

217  
218 NEW BUSINESS: None.

219  
220 ADJOURNMENT: Motion by Trustee Dalzell to adjourn; seconded by Trustee Quinn. All in favor;  
221 none opposed. Motion carried, meeting adjourned at approximately 8:15 p.m.

222  
223 Respectfully submitted,

224  
225  
226  
227 \_\_\_\_\_  
228 Deborah Venhuizen  
Village Clerk, Alsip, Illinois