

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES  
COMMITTEE MEETING  
April 30, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees McGreal, Daddona, Quinn, Dalzell, Ryan, Mayor Kitching, and Attorney Stephanides. Trustee Shapiro absent.

MAYOR'S REPORT: Mayor Kitching reported on attending a training session on economic development along with Trustees Dalzell and McGreal.

CLERK'S REPORT: Clerk Venhuizen presented: 1) Thanks to all staff members including Deputy Clerk McDowell for assisting with the carpet replacement project in the front office. 2) Resolution of Intent for Improvement to be made to Springfield Avenue between 127<sup>th</sup> Street and N. cul-de-sac. 3) Resolution of Intent for improvement to be made to Hamlin Court between 127<sup>th</sup> Street and N. cul-de-sac.

PUBLIC FORUM: Mayor Kitching called for input from the public; 1) Mr. William Schoenecker, 11702 Carolyn Lane reported damage to driveway apron following removal of a tree by the Village. 2) Carolyn Novak, 11808 S. LaCrosse reported excessive truck traffic on 118<sup>th</sup> Street, and felt it was caused by local businesses. 3) John Madison, JAS Trucking at NE Corner of 131<sup>st</sup> Street, presented a report to the Board related to his request for a variance of the Village's paving requirement. The report included Downsides to Impermeable Paving, Advantages of Gravel, List of Alsip Businesses without fully paved lots, Safer Cleaner Environment, Information Regarding Trailer Theft, and pictures of the current condition of the 23 acre plot. During discussion Mr. Madison noted the possibility of including a building on this lot. Following discussion the Board informed Mr. Madison that engineering plans are required for this project. 4) Stan Marek, 3759 W. 120<sup>th</sup> Street, reported an incident of a stranger attempting to gain access to his home under false pretenses. 5) Shaun Farnes, representing Sportsman's Club, 5201 W. 115<sup>th</sup> Street, presented pictures of the building and requested input from the Board on where to place a sign advertising gun safety classes. Following discussion the Board recommended placing the sign on the building. If Cook County denies Sportsman's Club's request to place the sign on 115<sup>th</sup> Street, the building remains as the only acceptable location.

FINANCE REPORT: Trustee Quinn presented: 1) 2012-2013 Annual Appropriation Ordinance and Ordinance Approving the Estimate of Revenues for the Fiscal Year 2012-2013. A Finance Committee of the Whole meeting is rescheduled to May 14, 2012, following the Board meeting to review the 2012-2013 Appropriation and Estimate of Revenues Ordinances. 2) Request to approve Accounts Payable list. 3) Request to approve a Payroll list. 4) Request for approval of an application for 6b classification from MDI Electrical for building located at 12300 S. Keeler. 5) Request for approval of pro rata share of an appraisal for Commonwealth Edison PTAB appeal, 4847 W. 111<sup>th</sup> Street at a cost not to exceed \$900.00.

FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Monthly Report for March, 2012 based on the National Fire Incident Reporting System (NFIRS) data.

POLICE DEPARTMENT: Trustee Daddona presented: 1) Request for authorization for the Alsip Police Department to participate in Law Enforcement Torch Run fundraising effort of Special Olympics Illinois-Cops on the Rooftop Event on June 1, 2012. 2) Request for approval of the Garcia timesheets.

PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: 1) Request for approval to accept the bid of J&J Reliable Doors, Inc, Lockport, Illinois, the lowest qualified bidder meeting specifications for removal and replacement of six overhead doors at the Public Works building. Additionally, as part of this request for approval is the installation of the optional 50,000 cycle door springs and heavy duty 3" door tracks and rollers for a total bid price of \$17,184.00. 2) Request for authorization to hire six full-time temporary employees for the summer season for a maximum of 10 weeks. This expenditure has been included in the 2012-13 Budget. 3) Recyclable and Hazardous Waste Procedures and Drop Sites that will be made available to the public. 4) Request for approval to eliminate the Village's Mosquito Chemical Appropriation from the 2012-13 Fiscal Budget. The I.E.P.A. has imposed new guidelines for the use of mosquito control chemicals that includes a strict permitting and annual reporting process.

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69 The State of Illinois approved this new permitting program in October of 2011. The Village of  
70 Alsip is currently taxed and serviced by the South Cook County Mosquito Abatement District,  
71 with an improved program under Director Doug Wright.

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73 BUILDING DEPARTMENT REPORT: Trustee Daddona presented: 1) Request for approval of  
74 an Ordinance Amending Chapter 12 (“Licenses, Permits, and Business Regulations”), Article  
75 XVII (“Self Storage Facilities”) Section 12-371 (“Licenses, Permits and Business Regulations”) of the  
76 Municipal Code for the Village of Alsip. 2) Request for approval of an Ordinance granting  
77 a fence variance for the property located at 5201 W. 121<sup>st</sup> Place. 3) Request for approval of an  
78 Ordinance granting a Fence Variance for the property located at 12249 South Hamlin Avenue.  
79 4) Request for approval of an Ordinance Granting a Fence Variance for the Property Located at  
80 3700-3710 W. 119<sup>th</sup> Street. 5) Request for a variance of the paving requirement for the property  
81 located at NE Corner of 131<sup>st</sup> Street-Petitioner JAS Trucking. 6) Request for approval to erect a  
82 sign along 115<sup>th</sup> Street advertising gun safety training courses for a period of one year-Petitioner  
83 Village Sportsman Club, 5201 W. 115<sup>th</sup> Street. 7) Request from the Alsip Park District for  
84 approval to conduct a fireworks display and erect temporary tents for Family Fun Fest on  
85 Saturday, June 16, 2012.

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87 HEALTH & POLLUTION: No report.

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89 SEWER & WATER: Trustee Ryan presented: 1) Report two applications from in-house were  
90 received for the Class II Operator position.

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92 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated  
93 April 30, 2012.

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95 PLANNING/ZONING REPORT: No report.

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97 REPORTS OF SPECIAL COMMITTEES

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99 VILLAGE PROPERTY: Trustee Ryan presented: 1) Request for approval of an agreement with  
100 AT&T for the Revenue share plan for Alsip Heritage I & II. The Village Attorney is finalizing a  
101 hold harmless agreement with AT&T. 2) A Village Property Committee meeting is scheduled for  
102 Monday, May 7, 2012 at 6:30 p.m. to discuss a budget for the Heritage I & II facilities, and  
103 letters from residents. Clerk Venhuizen requested that a copy of the meeting agenda be sent to  
104 the Clerk’s office.

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106 INSURANCE COMMITTEE: No report.

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108 ORDINANCE & LEGISLATION: Trustee Dalzell presented: 1) Ordinance Amending Chapter  
109 12 (“Licenses, Permits and Business Regulations”) of the Municipal Code for the Village of  
110 Alsip, Illinois by adding a new Article XXV (“Farmers’ Markets”). Trustee Dalzell questioned  
111 why the Ordinance Committee never received a copy of the Ordinance Amending Chapter 12,  
112 presented under Building. Attorney Stephanides reported this Ordinance ended up under  
113 Building because the business is currently under construction. 2) Trustee Dalzell requested  
114 Board review of the Ordinance distributed relating to Division 2, and Clerk Venhuizen noted the  
115 Clerk, Mayor and Village Attorney did not have a copy of the referenced ordinance; Trustee  
116 McGreal will provide. 3) Request for attorney to review Ordinance 2010-3-1, penalties for code  
117 offenses and statutory limitations.

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119 IT REPORT: Trustee Dalzell expressed appreciation to the personnel involved in correcting the  
120 majority of website information.

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122 BOAT LAUNCH: Trustee Quinn reported a committee meeting will be set within the next  
123 couple of weeks.

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125 PRESENTATIONS, PETITIONS, COMMUNICATIONS

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134 UNFINISHED BUSINESS: Trustee McGreal requested Department Heads attend Board  
135 meetings in order to answer questions and provide additional information, particularly when  
136 there is an item on the agenda that falls under their jurisdiction. Trustee McGreal also  
137 emphasized the need for all departments to be more responsive when answering calls from  
138 residents.

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140 NEW BUSINESS: Trustee Dalzell reported on a Good Government Workshop scheduled for  
141 June 20, 2012, 6pm-9pm, at Moraine Valley College.

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143 EXECUTIVE SESSION: Motion by Trustee Ryan to move into executive session to a) discuss  
144 the appointment, employment, compensation, discipline or dismissal of specific employees of the  
145 public body, 5ILCS 120/2(c)(1), and to discuss collective negotiating matters between the public  
146 body and its employees or their representatives, or deliberations concerning salary schedules for  
147 one or more classes of employees, 5 ILCS 120/(c)(2); seconded Trustee McGreal.

148 Roll #1: Voting "aye": Trustees McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried

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150 Mayor Kitching called the meeting back to order.  
151 Trustee McGreal presented: 1) Request for approval to post in-house a position in Public Works.  
152 and received approval by Board consensus. 2) Public Works Committee meeting is scheduled for  
153 May 8, 2012 at 6:00 p.m. 3) Request to amend the FMLA to a rolling year.

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155 Trustee Ryan presented: 1) Request for approval to hire part-time summer help for Village  
156 Properties and Water Departments.

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158 ADJOURNMENT: Motion by Trustee Ryan to adjourn; seconded by Trustee Daddona. All in  
159 favor; none opposed. Motion carried at 9:32 p.m.

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161 Respectfully submitted,

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166 Deborah Venhuizen  
167 Village Clerk, Alsip, Illinois