

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES MEETING  
April 16, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan and Mayor Kitching and Village Attorney Hayden.

BID OPENING: Clerk Venhuizen opened the following six bids received for the Public Works Overhead Doors:

COMPANY	BOND/CHECK	BID PROPOSAL
J&J Reliable Doors, Lockport, IL	Bond	\$15,894.00
House of Doors, Inc. Brookfield, IL	Bond	\$18,250.00 + optional additions
Door Systems Itasca, IL	Check	\$18,050.84
Anagnos Door Co., Inc. Justice, IL	Bond	\$22,450.00
Builders Chicago Corp. Huntley, IL	Bond	\$23,700.00
A Plus Garage Door, Inc. Downers Grove, IL	Check	\$29,864.00

Clerk Venhuizen referred the bids to Committee for review.

MAYOR'S REPORT: Mayor Kitching received consensus of the Board for the Public Works Department to tear down the garage located on the northwest portion of Village property. Mayor Kitching presented: 1) Request for approval of an Ordinance Amending the Number of Certain Liquor Licenses. 2) Request for approval of an Ordinance Amending Chapter 17, ("Streets, Sidewalks and Other Public Property"), Article I ("In General") Section 17-5 ("Excavation Permits") of the Municipal Code for the Village of Alsip, Illinois.

CLERK'S REPORT: Clerk Venhuizen presented: 1) Report there will be no meeting April 23, 2012, due to five Mondays in April. 2) Request for approval of the Village Board Meeting Schedule for 2012-2013. Trustee Quinn recommended a meeting for Tuesday, May 29, 2012. Item J was removed from the Consent Agenda.

ATTORNEY REPORT: Attorney Hayden reported ordinances are required for the three variances on the Consent Agenda.

ENGINEER REPORT: No report.

PUBLIC FORUM: Mayor Kitching asked for any input from the public; there was none.

FINANCE REPORT: Trustee Quinn presented: 1) Request for approval of a list of payroll dated April 6, 2012 totaling \$373,614.41. 2) Request for approval of a list of accounts payable dated April 16, 2012, totaling \$1,133,266.31. 3) Request for approval of the 2012-2013 Annual Appropriation Ordinance; removed Item H from the Consent Agenda. 4) Request for approval of an Ordinance Approving the Estimate of Revenues for the Fiscal Year 2012-2013. Removed I from the Consent Agenda. 5) Request for approval to purchase updated software from TKB Associates; purchase two additional scanners, training or incidentals at a cost not to exceed \$15,000 for the digital storage and archiving of Village records.

FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Request for approval of incentive pay in the amount of \$27,404.24 for the period of 5/1/2011 to 4/30/2012. 2) Request for approval of holiday pay for fiscal year 2011-2012 in the amount of \$21,476.88. 3) Request for approval to purchase a list of items totaling \$76,800.00; approved for purchase by the Foreign Fire Tax Fund on March 30, 2012.

POLICE DEPARTMENT REPORT: Trustee Daddona presented: 1) March, 2012 Monthly Report.

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55 PUBLIC WORKS DEPARTMENT REPORT: No report.

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57 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: 1) Request for approval of a  
58 variance to erect a 6' fence on the property located at 12249 S. Hamlin-Petitioner Megal Guzaitis.  
59 2) Request for approval of a variance to erect a 6' fence on the property located at 5201 W. 121<sup>st</sup> Place-  
60 Petitioner Jesus Guzman. 3) Request for approval of a variance of the paving requirement for the  
61 property located at NE Corner of 131<sup>st</sup> Street-Petitioner JAS Trucking. Trustee Shapiro tabled this item  
62 for review and clarification of three related Village Ordinances by the Village attorney. Item Q removed  
63 from the Consent Agenda. 4) Request for approval for permission for the Village Sportsman Club,  
64 located at 5201 W. 115<sup>th</sup> Street, to erect a mobile marquee along 115<sup>th</sup> Street, for a period of one year to  
65 advertise safety training courses. Trustee Shapiro modified this request to read "signs affixed to the  
66 fence on Village Sportsman Club property, with one sign on 115<sup>th</sup> street and one sign on Laramie Street,  
67 advertising gun safety training courses for a period of one year." In response to a question from Trustee  
68 McGreal, Trustee Shapiro reported the signs cannot be taller than the fence and must be one hundred  
69 feet off the corner. Item R removed from the Consent Agenda.

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71 HEALTH & POLLUTION: Trustee Daddona presented: 1) Report the Health Inspector attended the  
72 South Suburban Health Seminar on April 10, 2012. 2) Report the Health Inspector will attend a Crime  
73 Free Housing Seminar.

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75 SEWER & WATER: Trustee Ryan presented: 1) March, 2012 Water Meter Report.

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77 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated April  
78 9, 2012. 2) Question on proper procedure for issuance of a license for Park District Farmers Market. The  
79 Village Attorney will review and recommend proper procedure.

80  
81 PLANNING & ZONING REPORT: Trustee Shapiro presented: 1) Report the CMAP Public Meeting  
82 was held on April 12, 2012, and thanked employees for coordinating and the public for participating.

#### 83 84 REPORTS OF SPECIAL COMMITTEES

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86 VILLAGE PROPERTIES: Trustee Ryan presented: 1) Request for approval of an agreement with  
87 AT&T for the Revenue share plan for Alsip Heritage I & II. Trustee Ryan tabled to allow time for the  
88 Board to review information received from the attorney. Item S removed from Consent Agenda.

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90 INSURANCE COMMITTEE: Trustee McGreal presented: 1) Request for approval of renewal of the  
91 Property and Casualty Insurance with Scottsdale and ESIP, through Boyle, Flagg and Seaman, Inc.  
92 Trustee McGreal reported on a recommendation from Tom English, Village insurance representative to  
93 add Terrorist Insurance. Tom English explained the importance of Terrorist Insurance and recommended  
94 coverage for one year at an additional cost of \$9,290 (price set by federal government.) Total cost  
95 \$355,646.00. Trustee McGreal amended Item T on the Consent Agenda by adding "enhanced coverage  
96 of terrorist insurance." 2) Request for approval to renew Blue Cross/Blue Shield for the Village Health  
97 Insurance carrier effective May 1, 2012. 3) Reminder that April 18, 2012, noon to 3:00 p.m. is the last  
98 open enrollment informational meeting.

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100 ORDINANCE & LEGISLATION: No report.

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102 IT: No report.

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104 BOAT LAUNCH: Trustee Quinn presented: 1) Request for approve to hire an Attendant for the Boat  
105 Launch, including advertising for the position.

#### 106 107 PRESENTATIONS, PETITIONS, COMMUNICATIONS

#### 108 109 CONSENT AGENDA

110 Mayor Kitching reported the following items were removed from the Consent Agenda: Items H, I, J, Q,  
111 O, P, R and S. Motion by Trustee Quinn to Establish the Consent Agenda as modified; seconded by  
112 Trustee Daddona.

113

114 Board of Trustees meeting  
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116  
117 CONSENT AGENDA

- 118 A. Approval of minutes of April 2, 2012 Board meeting.  
119 B. Approval of minutes of April 9, 2012 Committee meeting.  
120 C. Approval of a list payroll dated April 6, 2012, totaling \$373,614.41.  
121 D. Approval of a list of accounts payable dated April 16, 2012, totaling \$1,133,266.31  
122 E. Approval of a list of licenses dated April 9, 2012.  
123 F. Approval of an ORDINANCE AMENDING THE NUMBER OF CERTAIN LIQUOR  
124 LICENSES. Ordinance No. 2012-4-3.  
125 G. Approval of an ORDINANCE AMENDING CHAPTER 17 (“STREETS, SIDEWALKS AND  
126 OTHER PUBLIC PROPERTY”), ARTICLE I (“IN GENERAL”) SECTION 17-5  
127 (“EXCAVATION PERMITS”) OF THE MUNICIPAL CODE FOR THE VILLAGE OF ALSIP,  
128 ILLINOIS. Ordinance No. 2012-4-2.  
129 H. ~~Approval of THE 2012-2013 ANNUAL APPROPRIATION ORDINANCE.~~ (Tabled)  
130 I. ~~Approval of an ORDINANCE APPROVING THE ESTIMATE OF REVENUES FOR THE~~  
131 ~~FISCAL YEAR 2012-2013.~~ (Tabled)  
132 J. ~~Approval of the Village Board Meeting Schedule for 2012-2013.~~ (Removed)  
133 K. Approval to purchase updated software from TKB Associates; purchase two additional scanners  
134 and training or incidentals at a cost not to exceed \$15,000. for the digital storage and archiving of  
135 Village records.  
136 L. Approval of Fire Department incentive pay in the amount of \$27,404.24 for the period of 5/1/11  
137 to 4/30/12.  
138 M. Approval of Fire Department holiday pay for fiscal year 2011/2012 in the amount of \$21,476.88.  
139 N. Approval to purchase a list of items totaling \$76,800.00 that were approved for purchase by the  
140 Foreign Fire Tax Fund on March 30, 2012.  
141 O. ~~Approval of a variance to erect a 6’ fence on the property located at 12249 S. Hamlin-Petitioner~~  
142 ~~Megan Guzaitis.~~ (Removed)  
143 P. ~~Approval of a variance to erect a 6’ fence on the property located at 5201 W. 121<sup>st</sup> Street-~~  
144 ~~Petitioner Jesus Guzman.~~ (Removed)  
145 Q. ~~Approval of a variance of the paving requirement for the property located at NE Corner of 131<sup>st</sup>-~~  
146 ~~Street Petitioner JAS Trucking.~~ (Tabled)  
147 R. ~~Approval for permission for the Village Sportsman Club, located at 5201 W. 115<sup>th</sup> Street, to~~  
148 ~~erect a mobile marquee along 115<sup>th</sup> Street, for a period of one year to advertise safety training~~  
149 ~~courses.~~ (Removed)  
150 S. ~~Approval of the agreement with AT&T for the Revenue share plan for Alsip Heritage I & II,~~  
151 ~~with the Attorney review and advice.~~ (Tabled)  
152 T. Approval of the renewal of the Property and Casualty Insurance with Scottsdale and ESIP,  
153 through Boyle, Flagg and Seaman, Inc, to include addition of Enhanced Terrorist coverage .  
154 U. Approval to renew Blue Cross/Blue Shield as the Village Health Insurance carrier effective May  
155 1, 2012.  
156 V. Approval to hire an Attendant for the Boat Launch.  
157 W. Acceptance of committee reports as presented.

158 Roll #1: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried.  
159 Motion by Trustee Quinn to approve the Consent Agenda as presented; seconded by Trustee Daddona.  
160 Roll #2: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried.

161  
162 Items Removed from the Consent Agenda

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164 Items H and I: tabled until next Committee meeting.

165 Item J: Motion by Trustee Quinn to approve the Village Board Meeting Schedule for 2012-2013 with  
166 the addition of Tuesday, May 29, 2012 as a Committee meeting; seconded by Trustee McGreal.

167 Roll #3: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried.

168  
169 Item O: Motion by Trustee Quinn to approve the variance request to erect a 6’ fence on the property  
170 located at 12249 S. Hamlin-Petitioner Megan Guzaitis with the addition “fence can only extend to the  
171 building line on the Hamlin Street side, 123<sup>rd</sup> Street to the Hamlin building line;” seconded by Trustee  
172 Shapiro. Roll #4: Voting “aye”: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan.  
173 Motion carried.

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178 Item P: Motion by Trustee Shapiro to approve the request for a variance to erect a 6' fence on the  
179 property located at 5201 W. 121<sup>st</sup> Street-Petitioner Jesus Guzman; seconded by Trustee Daddona.  
180 Roll #5: Voting "aye": Trustees Shapiro, Daddona, Quinn, Dalzell and Ryan. Voting "nay": Trustee  
181 McGreal. Motion carried 5-1.

182

183 Item Q: Tabled until next Committee meeting.

184

185 Item R: Motion by Trustee Shapiro to approve the request from Village Sportsman Club, located at  
186 5201 West 115<sup>th</sup> Street to place signs on their fence and property along 115<sup>th</sup> Street and Laramie Avenue  
187 advertising gun safety classes for a period of one year; seconded by Trustee Dalzell.

188 Roll #6: Voting "aye": Trustees Shapiro, Daddona, Quinn, Dalzell and Ryan. Voting "nay": Trustee  
189 McGreal. Motion carried 5-1.

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191 Item S: Tabled until next Committee meeting.

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193 UNFINISHED BUSINESS: Trustee Ryan requested the Village Building Commissioner attend the  
194 Board meetings to answer questions concerning building related issues.

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196 NEW BUSINESS: None.

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198 EXECUTIVE SESSION: Motion by Trustee Dalzell to enter into Executive Session to discuss collective  
199 negotiating matters between the public body and its employees or their representatives, or deliberations  
200 concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)); seconded by  
201 Trustee Quinn. Roll #7: Voting "aye": Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan.  
202 Motion carried.

203

204 ADJOURNMENT: Motion by Trustee Shapiro to adjourn; seconded by Trustee Daddona. All in favor;  
205 none opposed. Motion carried, meeting adjourned at approximately 9:37 p.m.

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Respectfully submitted,

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Deborah Venhuizen  
Village Clerk, Alsip, Illinois

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