

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES  
COMMITTEE MEETING  
April 9, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan, and Mayor Kitching.

Mayor Kitching introduced Brian Skala, Government Account Manager, representing Sprint and Matt Litscher, Territory Manager, representing Actsoft. Mr. Skala addressed the Board on the advantages of purchasing the Sprint tablet for wireless forms that will save the Village time and money. The cost is \$75.00 per unit per month per employee and includes software and air time; cost of the unit \$99.00 - \$197.00. Vince Cullen reported another advantage is the inclusion of the IEPA mandated Tier II Information System. The Board will review the information.

MAYOR'S REPORT: Mayor Kitching presented: 1) Request to approve an Ordinance Amending the Number of Certain Liquor Licenses; elimination of a Class A license previously held by Players Choice. 2) Request to approve an Ordinance Amending Chapter 17 ("Streets, Sidewalks and other Public Property"), Article I ("in General") Section 17-5 ("Excavation Permits") of the Municipal Code for the Village of Alsip.

CLERK'S REPORT: Clerk Venhuizen presented: 1) Request for approval of the Village Board Meeting Schedule for May 1, 2012 – April 30, 2013, and recommended three meetings for the months of May and December.

PUBLIC FORUM: Mayor Kitching called for input from the public; Mr. William Elam, 12746 S. Loveland Avenue addressed the Board and requested repair/repaving of his street. Vince Cullen will review the Street Improvement Program.

FINANCE REPORT: Trustee Quinn presented: 1) Request to approve Accounts Payable list. 2) Request to approve a Payroll list. 3) Request to approve the Annual Appropriation Ordinance for the fiscal year May 1, 2012 through April 30, 2013. The Public Hearing is scheduled for April 16, 2012 at 7:00 p.m. 4) Request to approve the Estimate of Revenues Ordinance for the Fiscal Year 2012-2013. 5) Request to approve the purchase of software upgrade and support document imaging services and document archiving from TKB Associates at a cost not to exceed \$15,000. Trustee Quinn reminded everyone of the follow-up Committee of the Whole Budget meeting scheduled immediately following this meeting.

FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Request to approve incentive pay in the amount of \$27,404.24 for the period May 1, 2011 through April 30, 2012. 2) Request to approve holiday pay for the fiscal year 2011-2012 in the amount of \$21,476.88. 3) Recommendation for approval of the items previously approved at the March 30, 2012 Foreign Fire Tax Insurance meeting for items totaling \$76,800.

POLICE DEPARTMENT: Trustee Daddona presented: 1) Monthly Report.

PUBLIC WORKS DEPARTMENT REPORT: No report.

BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: 1) Request for a variance to erect a 6' fence on the property located at 12249 S. Hamlin-Petitioner Megan Guzaitis. The fence would run from the current chain link fence on the north side of the lot, to behind the garage and down 123<sup>rd</sup> to the front porch of the house, enclosing the entire back portion of the property. This is not the entire length of the driveway; there will be more than a car's length from the sidewalk to the front of the house not enclosed by the fence. 2) Request for a variance to erect a 6' fence on the property located at 5201 W. 121<sup>st</sup> Place-Petitioner Jesus Guzman. The request is to erect a 6' high fence in front of the building line on a corner lot. Board requested additional information on this request. 3) Request for a variance of the paving requirement for the property located at NE Corner of 131<sup>st</sup> Street-Petitioner JAS Trucking. Mr. Mcdar addressed the Board and requested the use of asphalt shavings in lieu of concrete or similar ground because they cannot afford to pave the area. Trustee Quinn reported granting this variance opens the door for all businesses in Alsip to request the same.

66 Board of Trustees Committee meeting  
67 April 9, 2012

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69 Following discussion the Building Committee will meet with representatives of JAS Trucking to  
70 develop a plan for future paving of the lot. 4) Request for permission to erect a sign along 115<sup>th</sup>  
71 Street advertising gun safety training courses for a period of one year-Petitioner Village  
72 Sportsman Club, 5201 W. 115<sup>th</sup> Street. The sign is a mobile marquee (4'x8') at 5201 W. 115<sup>th</sup>  
73 Street and will not block any sight lines along Laramie Avenue or 115<sup>th</sup> Street. Trustee Shapiro  
74 will contact Mr. Farmer concerning the length of time.

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76 HEALTH & POLLUTION: Trustee Daddona presented: 1) Report the Health Inspector will  
77 attend the South Suburban Health Seminar on Tuesday, April 10, 2012. 2) The Health Inspector  
78 will attend a Crime Free Housing Seminar.

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80 SEWER & WATER: Trustee Ryan presented: 1) March, 2012 Water Meter Report. 2) Three  
81 applications were received for the Class II Operator position.

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83 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated  
84 April 9, 2012.

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86 PLANNING/ZONING REPORT: Trustee Shapiro reported the CMAP Steering Committee  
87 meeting is scheduled for scheduled for April 12, 2012 at 6:30 p.m. and the CMAP Public  
88 Meeting is scheduled for April 12, 2012 at 7:00 p.m.

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90 REPORTS OF SPECIAL COMMITTEES

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92 VILLAGE PROPERTY: Trustee Ryan presented: 1) Report the contract for the AT&T Revenue  
93 share plan for Alsip Heritage I and II will be sent to the attorney for review. Trustee Quinn did  
94 not receive an answer from the attorney on whether it was legal for the Village to contract with a  
95 sole vendor.

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97 INSURANCE COMMITTEE: Trustee McGreal presented: 1) Request to approve renewal of the  
98 Village's Property and Casualty Insurance with Scottsdale and ESIP (specific to fire  
99 departments) at a cost of \$346,356.00 annually. This coverage is with our present carriers and the  
100 cost reflects a 2% increase over last year. 2) Request for approval to renew Blue Cross/Blue  
101 Shield for the Village Health Insurance carrier effective May 1, 2012. 3) Reminder April 18,  
102 2012, noon-3:00p.m. is the last open enrollment informational meeting.

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104 ORDINANCE & LEGISLATION: Trustee Dalzell presented: 1) The committee is reviewing  
105 information on the development of a Synthetic Drug Ordinance.

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107 IT REPORT: No report.

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109 BOAT LAUNCH: Trustee Quinn presented: 1) Request to approve the hiring of an Attendant  
110 for the Boat Launch.

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112 PRESENTATIONS, PETITIONS, COMMUNICATIONS

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114 UNFINISHED BUSINESS: Trustee Quinn requested an Executive Session on April 16, 2012  
115 following the regular board meeting to discuss negotiations.

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117 NEW BUSINESS: None.

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119 ADJOURNMENT: Motion by Trustee Shapiro to adjourn; seconded by Trustee Ryan. All in  
120 favor; none opposed. Motion carried at 8:25 p.m.

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122 Respectfully submitted,

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Deborah Venhuizen  
Village Clerk, Alsip, Illinois