

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES MEETING
4 February 6, 2012
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the
7 following in attendance: Trustees Shapiro, Daddona, Quinn, Dalzell, Ryan and Mayor Kitching. Also
8 in attendance Village Attorney, Todd Hayden. Absent: Trustee McGreal.
9

10 MAYOR'S REPORT: Mayor Kitching presented: 1) Request for approval of an Ordinance Amending
11 the Number of Certain Liquor Licenses to allow Walgreens, 12290 S. Pulaski, to sell additional types of
12 liquor besides beer and wine.
13

14 CLERK'S REPORT: No report.
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16 ATTORNEY REPORT: No report.
17

18 ENGINEER REPORT: No report.
19

20 PUBLIC FORUM: Mayor Kitching asked for any input from the public; there was none.
21

22 FINANCE REPORT: Trustee Quinn presented: 1) Request for approval of a list of payroll dated
23 January 27, 2012 totaling \$358,964.16. 2) Request for approval of a list of accounts payable dated
24 February 6, 2012, totaling \$28,758.48. 3) Request for approval of a Resolution Regarding the Class 6b
25 Real Estate Tax Incentive Application for Worth Steel & Machinery, for Property Located at 4001 W.
26 123rd Street, Alsip, Illinois. This application was previously approved at the January 23, 2012 Board
27 meeting and requires a resolution number. 4) Request for approval of an Ordinance Authorizing the
28 Issuance of a Promissory Note and the Establishment of a Line of Credit in the Amount of
29 \$1,000,000.00. e) Trustee Quinn reported a Finance Committee meeting is scheduled for Saturday,
30 March 24, 2012 with Department Heads to discuss the budget. The time of the meeting will be set at a
31 later date.
32

33 FIRE DEPARTMENT REPORT: Trustee Dalzell presented: 1) Request for approval to renew a five
34 year lease with Proven Business Systems for one Kyocera 3500i copy machine with scanning feature at
35 a cost of \$155.00 monthly for Station 1. The rental fee of \$155.00 includes the current monthly service
36 cost of \$40.00 per month with an annual savings to the Village of \$480.00.
37

38 POLICE DEPARTMENT REPORT: Trustee Daddona presented: 1) Request for approval to dispose of
39 Village property as listed on the Property Control Sheets consisting of outdated computer and office
40 equipment. 2) Request for approval to hire two replacement CSO officers. This item was previously
41 tabled at the January 23, 2012 Board meeting.
42

43 PUBLIC WORKS DEPARTMENT REPORT: Trustee Ryan presented: 1) Request for approval to fill
44 the vacant clerical full time position. Trustee Quinn recommended posting this position for interested
45 employees prior to advertising, and removal of Item N (L) from the Consent Agenda. 2) Report the
46 second notice of a Public Hearing for the Community Development Block Grant Road Improvement
47 Program will be published in the Alsip Express on February 2, 2012. The hearing will be held on
48 Monday, February 13, 2012 at 7:15 p.m. in the Council Chambers.
49

50 BUILDING DEPARTMENT REPORT: No report.
51

52 HEALTH & POLLUTION: Trustee Daddona presented: 1) Report the Health Inspector will attend the
53 South Suburban Health Training on February 13, 2012.
54

55 SEWER & WATER: No report.
56

57 LICENSE REPORT: Trustee Quinn presented: 1) Request for approval of a list of licenses dated
58 January 30, 2012.
59

60 PLANNING & ZONING REPORT: Trustee Shapiro presented: 1) Report Planning & Zoning
61 Commission Public Hearing scheduled for February 8, 2012 for review an application for a zoning map
62 amendment from Family to I-2.

63 Board of Trustees meeting
64 February 6, 2012

65
66 REPORTS OF SPECIAL COMMITTEES

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68 VILLAGE PROPERTIES: Trustee Ryan presented: 1) Report the new chairs arrived and 100 were
69 delivered to Heritage I and 120 to Heritage II.

70
71 INSURANCE COMMITTEE: No report.

72 ORDINANCE & LEGISLATION: No report.

73 IT: No report.

74 BOAT LAUNCH: No report.

75 PRESENTATIONS, PETITIONS, COMMUNICATIONS:

76
77 CONSENT AGENDA

78 Mayor Kitching asked if there were any items to be removed from the Consent Agenda; Trustee Quinn
79 removed Item N (L). Motion by Trustee Shapiro to Establish the Consent Agenda as modified; seconded
80 by Trustee Daddona.

81 CONSENT AGENDA

82 A. Approval of minutes of January 23, 2012 Board meeting.

83 B. Approval of minutes of January 30, 2012 Committee meeting.

84 C. Approval of a list payroll dated January 27, 2012, totaling \$358,964.16.

85 D. Approval of a list of Accounts Payable dated February 6, 2012, totaling \$28,758.48.

86 E. Approval of a list of licenses dated January 30, 2012.

87 F. Approval of an ORDINANCE AMENDING THE NUMBER OF CERTAIN LIQUOR
88 LICENSES. **Ordinance 2012-2-1**.

89 G. Approval of an ORDINANCE AUTHORIZING THE ISSUANCE OF A PROMISSORY NOTE
90 AND THE ESTABLISHMENT OF A LINE OF CREDIT IN THE AMOUNT OF
91 \$1,000,000.00. **Ordinance No. 2012-2-2**.

92 H. Approval of a RESOLUTION REGARDING THE CLASS 6B REAL ESTATE TAX
93 INCENTIVE APPLICATION FOR WORTH STEEL & MACHINERY FOR PROPERTY
94 LOCATED AT 4001 W. 123RD STREET, ALSIP, ILLINOIS. **Resolution No. 2012-R-1**.

95 I. Approval for Fire Department to renew a five year lease with Proven Business Systems for one
96 Kyocera 3500i copy machine with scanning feature at a cost of \$155.00 monthly for Station 1.

97 J. Approval for the Police Department to dispose of outdated computer and office equipment as
98 listed on the Village Property Control Sheets.

99 K. Approval for the Police Department to hire two replacement CSO officers.

100 L. ~~Approval for the Public Works Department to advertise and hire to fill the vacant clerical full~~
101 ~~time position.~~ (removed)

102 M. Acceptance of committee reports as presented.

103 Roll #1: Voting "aye": Trustees Shapiro, Daddona, Quinn, Dalzell and Ryan. Motion carried

104

105 Motion by Trustee Quinn to approve the Consent Agenda as presented; seconded by Trustee Daddona.

106 Roll #2: Voting "aye": Trustees Shapiro, Daddona, Quinn, Dalzell and Ryan. Motion carried

107

108 Item N (L) Removed from the Consent Agenda:

109 Motion by Trustee Quinn to post - advertise the Public Works full time clerical position in-house;
110 seconded by Trustee Ryan.

111 Roll #3: Voting "aye": Trustees Shapiro, Daddona, Quinn, Dalzell and Ryan. Motion carried.

112

113 UNFUNISHED BUSINESS: Mayor Kitching updated the Board on the status of Players Choice.

114 Trustee Quinn reported a Finance Committee meeting is scheduled for Wednesday, February 8, 2012 at
115 6:30 p.m., in the large Conference Room to discuss Pulaski Corridor TIF and the 123rd Street TIF.

116 NEW BUSINESS: None.

117 ADJOURNMENT: Motion by Trustee Shapiro to adjourn; seconded by Trustee Ryan. All in favor;
118 none opposed. Motion carried.

119 Respectfully submitted,

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121

122 _____
Deborah Venhuizen

123 Village Clerk, Alsip, Illinois