

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES
COMMITTEE MEETING
January 30, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan, and Mayor Kitching.

MAYOR'S REPORT: Mayor Kitching presented an application from Walgreens, 12290 S. Pulaski Road, requesting a Class G liquor license. Walgreens currently holds a Class F license for beer and wine only and the request is for a Class G license for the sale of additional types of liquor. Action requested is to delete one Class F liquor license and approve one Class G liquor license.

CLERK'S REPORT: No report.

PUBLIC FORUM: Mayor Kitching called for input from the public; there was none.

FINANCE REPORT: Trustee Quinn presented: a) Resolution Regarding the Class 6b Real Estate Tax Incentive Application for Worth Steel & Machinery, for Property Located at 4001 W. 123rd Street, Alsip, Illinois. This application was previously approved at the January 23, 2012, and requires a Resolution number. b) Ordinance Authorizing the Issuance of a Promissory Note and the Establishment of a Line of Credit with First Midwest Bank in the amount of \$1,000,000.00. Trustee Quinn reported this line of credit is approved annually, but to date not used. c) List of Bills. d) Trustee Quinn set a Finance Committee meeting for Wednesday, February 8, 2012, 6:30 p.m. to meet with Kane McKenna regarding the Pulaski Corridor TIF and the 123rd Street TIF. If the Council Chambers are not available the meeting will be held in the Conference Room. Mayor Kitching reported the \$1,000,000.00 Promissory Note line of credit has been in place for the last five years. The Village has never accessed this line of credit in those years but the million dollars serves as a backup considering the uncertainty of regular State of Illinois and Cook County payments.

FIRE DEPARTMENT REPORT: Trustee Dalzell presented: a) Request for approval to renew a five year lease with Proven Business Systems for one Kyocera 3500i copy machine with scanning feature at a cost of \$155.00 monthly for Station 1. The rental fee of \$155.00 includes the current monthly service cost of \$40.00 per month with an annual savings to the Village of \$480.00 per year.

POLICE DEPARTMENT: Trustee Daddona presented: a) Purchase Orders. b) Request for approval to dispose of Village property as listed on the Property Control Sheets consisting of outdated computer and office equipment. c) Request for approval to hire two replacement CSO officers. This item was previously tabled at the January 23, 2012 Board meeting.

PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: a) ACTION ITEM: Request for approval to create a new administrative assistant position in the Public Works Department. This item was previously tabled at the January 23, 2012 Board meeting. Motion by Trustee McGreal to approve the creation of a new administrative assistant position in the Public Works Department; seconded by Trustee Daddona. In response to a question from Trustee Dalzell, Trustee McGreal noted this was a new position. Roll #1: Voting "aye": Trustees McGreal and Daddona. Voting "nay": Trustees Shapiro, Quinn, Dalzell and Ryan. Motion failed. Trustee McGreal requested input from the Board on filling the current vacant position since the department currently has no clerical or administrative support. Trustee Dalzell recommended using current part time clerical workers from other departments on a temporary basis, and had no problem with filling the current position without the upgrade. Trustee Shapiro reported the Board understood the need for a full time secretary, but also recommended the use of a current Village part time employee in the meantime. Trustee Ryan reported the wording of the motion to read "new position" caused his no vote. Vince Cullen reported the request is for one administrative non-union position only, with an upgrade in the job description and responsibilities. Trustee Dalzell reported on two different legal opinions; one, it was not advisable and another, it was defensible, since the union refuses to give up the union position. There could be a costs associated with the defensible opinion.

66 Board of Trustees Committee meeting
67 January 30, 2012

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69 Trustee Quinn reported that during budget meetings the Board discussed combining departments
70 with the intent of reducing expenditures, and recommended using present staff on a temporary
71 basis until completion of the budget. Mayor Kitching recommended approval of the current
72 clerical full time position since it is fully funded in the budget. There was a consensus of the
73 Board to place this item on the Board Agenda of February 6, 2012. b) Report the second notice
74 of a Public Hearing for the Community Development Block Grant Road Improvement Program
75 will be published in the Alsip Express on February 2, 2012.

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77 BUILDING DEPARTMENT REPORT: No report.

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79 HEALTH & POLLUTION: Trustee Daddona presented: a) Report the Health Inspector will
80 attend the South Suburban Health Training on February 13, 2012.

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82 SEWER & WATER: No report.

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84 LICENSE REPORT: Trustee Quinn presented: a) Request for approval of a list of licenses.

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86 PLANNING/ZONING REPORT: Trustee Shapiro presented: a) Report that the first CMAP
87 meeting was held on Tuesday, January 24, 2012 at 6:00 p.m., and all the Trustees have a copy of
88 the Steering Committee report. There were members of the Park District, Chamber of Commerce
89 and Industrial Association in attendance and all were enthusiastic. Trustee Shapiro will ask
90 specific question of the Board members and the information given to the committee. CMAP
91 representatives are planning a Village outreach program and will conduct an Open Forum at the
92 Village Hall for input from residents on the future direction of the Village. This is the first
93 complete Comprehensive Program since 1963. Mayor Kitching reported on the cooperation and
94 enthusiasm of the members attending the meeting.

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96 REPORTS OF SPECIAL COMMITTEES

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98 VILLAGE PROPERTY: No report.

99 INSURANCE COMMITTEE: No report.

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101 ORDINANCE & LEGISLATION: Trustee Dalzell presented: a) Draft Ordinance Amending
102 Chapter 5 (“Animals and Fowl”), Article II (“Dogs and Cats”) of the Municipal Code for the
103 Village of Alsip Regarding Licensing of Dogs and Cats by the Village. Trustee Dalzell
104 recommended repeal of Section 5.24. License Required; fee; proof of inoculation only, and not
105 renumbering of all sections as indicated by the attorney. Clerk Venhuizen will check with the
106 Village attorney for further clarification. In response to a request from Mayor Kitching, Trustee
107 Dalzell read the section under consideration for repeal. Mayor Kitching reported licensing of
108 dogs and cats by the Village was never intended to be a revenue source, but more of a reminder
109 for owners to get their dog or cat inoculated against rabies. Discussion followed on the small
110 number of dogs and cats licensed in the Village and the lack of convictions in court for
111 offenders.

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113 IT REPORT: No report.

114 BOAT LAUNCH: No report.

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116 PRESENTATIONS, PETITIONS, COMMUNICATIONS

117 UNFINISHED BUSINESS: Trustee Quinn asked if the JAWA meeting is subject to the Open
118 Meetings Act, and requested the Mayor distribute copies of the JAWA agendas and minutes of
119 the meetings to the Village Board.

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121 NEW BUSINESS: None.

122 ADJOURNMENT: Motion by Trustee Shapiro to adjourn; seconded by Trustee Dalzell. All in
123 favor; none opposed. Motion carried.

124
125 Respectfully submitted,

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128 _____
129 Deborah Venhuizen
130 Village Clerk, Alsip, Illinois