

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES MEETING
4 September 4, 2007
5

6 Mayor Kitching called the meeting to order at 7:31 p.m. Clerk Venhuizen called the roll as
7 follows: Present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels. Also
8 present Mayor Kitching, Clerk Venhuizen and Attorney Todd Hayden.
9

10 **MAYOR'S REPORT:** Mayor Kitching reported a) that CSX railroad started the railroad repair
11 on 122nd and Kostner. Hopefully they will be finished by the end of the week; b) the Village
12 LED Digital sign has been ordered and is expected in 6- 8 weeks.
13

14 **CLERK'S REPORT:** Clerk Venhuizen reported that the Village Hall was closed last Saturday
15 and Monday for the Labor Day holiday.
16

17 **ATTORNEY'S REPORT:** no report.
18

19 **ENGINEER'S REPORT:** Tom Lang, Village Engineer, presented an IDOT Resolution,
20 appropriating \$90,0000. of MFT funds representing the Village's share for the 115th Street
21 lighting project.
22

23 **FINANCE REPORT:** Trustee Graczyk presented: a) a list of bills dated September 4, 2007
24 totaling \$1,079,824.71; b) an Ordinance Amending Chapter 2 (Administration) Article XV
25 (Procurement of Goods and Services) of the Municipal Code for the Village of Alsip Regarding
26 Procurement of Goods and Services for Appropriated Items; c) transfer tax refund for Hector and
27 Maria Lopez, 12025 S. Avers, totaling \$875.00; d) recommendation for approval of an
28 agreement with Cimco Communications, Inc. for three (3) years for phone services. This is being
29 switched from AT&T and will save the Village 35-40% of costs.
30

31 **FIRE DEPARTMENT REPORT:** Trustee Collins presented: a) request to authorize the Fire
32 and Police Commission to hire a firefighter/ paramedic from the established eligibility list to fill
33 the vacancy created on July 25, 2007 with the resignation of Firefighter Mark Glowsznski; b)
34 request for approval of payment for unused time due totaling \$557.92 for Mark Glowsznski;
35 c) request for approval of the purchase of one hose roller, with attachments, totaling \$1,850.00
36 (previously approved by the Foreign Fire Tax Insurance Committee on July 20, 2007);
37 d) request for approval for Deputy Fire Chief Terry Vrshek to attend outside training for the
38 Incident Safety Officer course at the Orland Fire Station #3, Orland Park, Illinois on August 27th
39 through the 31st, 2007, at a cost of \$375.00, excluding salary; e) request for approval for Deputy
40 Fire Chief Joe Schmitt to attend the Illinois Child Passenger Safety Seat Conference, in
41 Bloomington, Illinois, September 12th through the 13th, 2007, at a cost of \$30.00, excluding
42 salary; f) request for approval for Fire Chief Charles Geraci to attend the Fire Prevention Officer
43 I Course at Moraine Valley Community College, for this Fall Semester, at a cost of \$432.00,
44 excluding salary.
45

46 **POLICE DEPARTMENT REPORT:** Trustee Shapiro presented a) request for approval for
47 Officer Shawn Schult to attend defensive tactics training in Columbus, Ohio, October 15th
48 through the 19th, 2007, at a cost of \$1,460.00 (budgeted item); b) an Ordinance Regarding the
49 Licensing of Landlords of Residential Properties and Establishing a Crime-Free Residential
50 Property Program; c) report that the Alsip Police Department is participating in a statewide "You
51 Drink, You Drive, You Lose" campaign for the next two weeks. This program focuses on
52 impaired driving enforcement patrols and roadside safety checks. Chief Robert Troy added that
53 we are working with the State Police on the safety checks and that around 300 vehicles were
54 stopped at the roadside check area and that around 30 citations were issued. Chief Troy reported
55 that we will participate in the next safety check that will take place in November; d) report that
56 the Alsip Police Department switched fuel vendors to Warren Oil. The tanks were painted, and
57 pumps replaced at no charge to the Village. By negotiating our fuel agreement the Village will
58 save approximately \$5,000 annually. Additionally, a Petro-Vend Security System will be
59 installed on the pumps to manage fuel usage.
60

61 **PUBLIC WORKS DEPARTMENT REPORT:** Trustee Collins presented: a) a request for
62 approval to contract with Frazier Concrete for replacement of the north entrance drive on the
63 west side of the Public Works' garage at a cost not to exceed \$8,000; b) request to accept the bid
64 submitted by Frazier Concrete, Oak Forest, Illinois, for the Annual Sidewalk Replacement
65 Program, at a cost not to exceed \$50,000.

66
67 Board of Trustees meeting
68 September 4, 2007

69
70 **BUILDING DEPARTMENT REPORT:** Trustee Shapiro presented: a) request from FIM,
71 4845 West 111th Street to hold a tent sale for their 48th Anniversary on August 22 – September
72 10, 2007 (previously approved by Board consensus); b) request from Knights of Columbus to
73 conduct their 38th Annual Fund Drive for special people with mental retardation and learning
74 disabilities on September 21-23, 2007. They are requesting approval to solicit funds at various
75 street locations within the Village between the hours of 6:30 a.m. to 6:00 p.m.; c) request from
76 At Home, 5625 West 115th Street, to hold a warehouse sale on September 28th and 29th, 2007; d)
77 request from the Hazelgreen Baptist Church at 5022 West 115th Street, to hold a garage sale on
78 Friday, September 14th and Saturday, September 15th, 2007.

79
80
81 **HEALTH & POLLUTION:** no report.

82
83 **SEWER & WATER:** no report.

84
85 **LICENSE REPORT:** Trustee Graczyk presented a list of licenses dated August 27, 2007.

86
87 **PLANNING & ZONING REPORT:** Trustee Michaels presented a) request for approval to
88 forward the fence variance for property located at 12259 McDaniel Avenue to the Planning &
89 Zoning Commission for a Public Hearing.

90
91
92 **REPORTS OF SPECIAL COMMITTEES**

93
94 **VILLAGE PROPERTY:** Trustee Michaels presented: a) request to waive the bidding process
95 for the roof replacement of the Village Hall, due to the emergency nature of the project;
96 b) request to add as Item Z on the Consent Agenda the request to retain Sheila Klinker as a part-
97 time custodial worker at Heritage II, at a salary of \$10.50 per hour.

98
99 **INSURANCE COMMITTEE:** No report.

100
101 **ORDINANCE & LEGISLATION:** No report.

102
103 **LOCAL IMPROVEMENT REPORT:** No report.

104
105 **BOAT LAUNCH:** Trustee McGreal presented: a) request for approval to advertise for bid for
106 repairs at Howe's Landing.

107
108 **PRESENTATIONS, PETITIONS, COMMUNICATIONS:** Attorney Todd Hayden suggested
109 that in order to comply with Open Meetings Act compliance, that Trustee Michael's request to
110 add Item Z to the Consent Agenda be instead handled as a request for consensus approval by the
111 Board at tonight's meeting and that this item be added to the Consent Agenda of the September
112 17, 2007 Board meeting for formal approval. Discussion followed.

113
114 Trustee Michael's requested and received a consensus approval to retain Sheila Klinker as a part-
115 time custodial worker at Heritage II, at a salary of \$10.50 per hour.

116
117
118 Removal of Items from Consent Agenda.

119 Items N and R were removed.

120
121 Motion to Establish Consent Agenda as amended.

122 Motion by Trustee Collins to establish the Consent Agenda as amended; seconded by Trustee
123 Godfrey. Roll #1: Voting "aye": Trustees: Collins, Shapiro, Graczyk, Godfrey, McGreal and
124 Michaels. Motion carried.

125
126
127
128
129
130

131
132 Board of Trustees meeting
133 September 4, 2007
134

135 **CONSENT AGENDA**

- 136 A. Approval of minutes of August 20, 2007 Board meeting.
137 B. Approval of minutes of August 27, 2007 Committee meeting.
138 C. Approval of IDOT Resolution for the Street Lighting along 115th Street.
139 Resolution No. 2007-9-R-1
140 D. Approval of a list of licenses totaling \$1,079,824.71.
141 E. Approval of Ordinance No. 2007-9-1 AN ORDINANCE AMENDING CHAPTER 2
142 (ADMINISTRATION) ARTICLE XV (PROCUREMENT OF GOODS AND
143 SERVICES) OF THE MUNICIPAL CODE FOR THE VILLAGE OF ALSIP
144 REGARDING PROCUREMENT OF GOODS AND SERVICES FOR
145 APPROPRIATED ITEMS
146 F. Approval of a transfer tax refund totaling \$875.00 for Hector and Maria Lopez,
147 12025 S. Avers, Alsip, Illinois.
148 G. Authorization for the Fire and Police Commission to hire a firefighter/paramedic
149 from the established eligibility list.
150 H. Approval to pay Mark Glowsznski \$557.92 for unused time due.
151 I. Approval of the purchase of one hose roller with attachments totaling \$1,850.00,
152 previously approved by the Foreign Fire Tax Insurance Committee
153 on July 20, 2007.
154 J. Approval of outside training for Deputy Chief Terry Vrshek to attend the Incident
155 Safety Officer Course at the Orland Fire Station #3, Orland Park, Illinois on
156 August 27-31, 2007 at a cost of \$375.00, excluding salary.
157 K. Approval of outside training for Deputy Chief Joe Schmitt to attend the Illinois
158 Child Passenger Safety Seat Conference, Bloomington, Illinois, September 12-13,
159 2007 at a cost of \$30.00, excluding salary.
160 L. Approval of outside training for Chief Geraci to attend the Fire Prevention Officer
161 I course at Moraine Valley College, Fall 2007 Semester, at a cost of \$432.00,
162 excluding salary.
163 M. Approval to send Officer Shawn Schult to defensive tactics training in Columbus,
164 Ohio, October 15-19, 2007 at a cost of \$1,460.00.
165 N. ~~Approval of Ordinance No. _____ REGARDING THE LICENSING OF~~
166 ~~LANDLORDS OF RESIDENTIAL PROPERTIES AND ESTABLISHING A CRIME-~~
167 ~~FREE RESIDENTIAL PROPERTY PROGRAM.~~
168 O. Approval to contract with Frazier Concrete, Oak Forest, Illinois, for the
169 replacement of the north entrance drive on the west side of the Public Works'
170 garage at a cost not to exceed \$8,000.
171 P. Approval to accept the bid submitted by Frazier Concrete, Oak Forest, Illinois for
172 the Annual Sidewalk Replacement Program at a cost not to exceed \$50,000.
173 Q. Approval for FIM, 4845 West 111th Street, to hold a tent sale for their 48th
174 Anniversary on August 22 – September 10, 2007.
175 R. ~~Approval for the Knights of Columbus to conduct their 38th Annual Fund Drive~~
176 ~~on September 21-23, 2007 on various streets throughout the Village between the~~
177 ~~hours of 6:30 a.m. and 6:00 p.m.~~
178 S. Approval for At Home, 5625 West 115th Street, to hold a warehouse sale on
179 September 28-29, 2007.
180 T. Approval for Hazelgreen Baptist Church, 5022 W. 115th Street, to hold a garage
181 sale on September 14 and 15, 2007.
182 U. Approval of a list of licenses dated August 27, 2007.
183 V. Approval to forward a fence variance request for property located at 12259
184 McDaniel Avenue, to the Planning & Zoning Commission for a public hearing.
185 W. Approval to waive the bidding requirements for the roof replacement of the
186 Village Hall, due to the emergency nature of the project.
187 X. Approval to advertise for bids for repairs to the Boat Launch.
188 Y. Acceptance of committee reports.
189
190
191

192 Motion by Trustee Collins to accept the Consent Agenda as presented; seconded by Trustee
193 Godfrey; Roll #2: Voting "aye": Trustees: Collins, Shapiro, Graczyk, Godfrey, McGreal and
194 Michaels. Motion carried.
195
196

197
198 Village Board meeting
199 September 4, 2007
200
201 Consent Agenda Item N: Trustee Shapiro reported that he would like to add that page 17,
202 Section 4 of this Ordinance now reads that the effective date of this Ordinance is January 1,
203 2008. Copies of the corrected version have been distributed.
204
205 Motion by Trustee Shapiro to approve Ordinance No. 2007-9-2 REGARDING THE LICENSING OF
206 LANDLORDS OF RESIDENTIAL PROPERTIES AND ESTABLISHING A CRIME-FREE
207 RESIDENTIAL PROPERTY PROGRAM; seconded by Trustee Collins. Roll # 3 Voting "aye":
208 Trustees: Collins, Shapiro, Graczyk, Godfrey, McGreal, and Michaels. Motion carried.
209
210
211 Consent Agenda Item R: Trustee Graczyk pulled this item because he questioned the length of
212 time and hours requested for the fund drive.
213 Motion by Trustee Graczyk to deny the request from the Knights of Columbus to conduct their
214 38th Annual Fund Drive on September 21-23, 2007 on various streets throughout the Village
215 between the hours of 6:30 a.m. and 6:00 p.m; seconded by Trustee Michaels. Roll # 4 Voting
216 "aye": Trustees: Collins, Graczyk, and Michaels, Voting "No": Trustee Godfrey, Voting
217 "present": Trustee Shapiro and Trustee McGreal. Motion carried.
218
219 UNFINISHED BUSINESS: none
220
221 NEW BUSINESS: none
222
223 OPEN TO PUBLIC:
224
225 Nick Schwaller, 4925 West 123rd Place, asked for a restatement of the amount that was stated for
226 the list of bills. Mr. Schwaller also asked what was included in the ordinance for landlords.
227 Mayor Kitching advised that Mr. Schwaller could file a Freedom of Information request and
228 obtain a copy of the ordinance. Mr. Schwaller also asked for clarification of the vote for Roll #4.
229
230 Trustee Shapiro added that the Home Depot Project is going well and that weather permitting,
231 the walls should be going up by next Friday.
232
233 ADJOURNMENT
234
235 Motion by Trustee Collins to adjourn the meeting; seconded by Trustee Graczyk. All in favor;
236 none opposed. Motion carried at 7:51 p.m.
237
238
239 Respectfully submitted,
240
241
242
243 _____
244 Deborah Venhuizen
Village Clerk, Alsip, Illinois