

1 VILLAGE OF ALSIP
2 MINUTES OF
3 VILLAGE BOARD MEETING
4 June 4, 2007
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll. Present:
7 Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels. Also present Mayor Kitching,
8 Clerk Venhuizen and Attorney P. Joseph Montana.
9

10 Mayor Kitching led the Pledge of Allegiance.
11

12 MAYOR'S REPORT: Mayor Kitching appointed Frank May to the Village of Alsip Fire & Police
13 Commission, and asked for a motion from the Board approving the appointment.

14 Motion by Trustee Collins to approve the appointment of Frank May to the Village of Alsip Fire &
15 Police Commission; seconded by Trustee McGreal.

16 Roll No. 1: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels.
17 Motion carried.
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19 Mayor Kitching appointed Mary Ann Murphy as Recording Secretary.
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21 CLERK'S REPORT: Clerk Venhuizen appointed Sharon McDowell as Deputy Clerk.

22 Clerk Venhuizen reported: a) a bid opening is scheduled on June 6, 2007 at 3:30 p.m. at the Village
23 Board Room for the Laramie Street Reconstruction Project; b) Joyce Welch, Deputy Collector, is
24 retiring and the Clerk requested authorization to advertise for a replacement; c) registration forms
25 were distributed to all Board members for the Elected Officials Seminar. If interested, contact Sharon
26 McDowell by June 8, 2007.
27

28 ATTORNEY'S REPORT: no report.
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30 ENGINEER'S REPORT: Tom Lang, Village Engineer, reported the IDOT bid opening is scheduled
31 for the 115th Street between Cicero and Central Lighting Project, on August 3, 2007.
32

33 FINANCE REPORT: Trustee Graczyk presented: a) list of bills totaling \$484,017.03; b) request for
34 authorization to purchase three new time clocks to be installed in the Public Works Department,
35 Village Hall and Police Department at a cost not to exceed \$7,000 (budgeted item); c) vehicle sticker
36 refund requests for \$26.00 payable to James and Sarah Gallagher, 11801 S. Karlov and \$26.00
37 payable to Charles F. Edgeworth, 5808 College Drive.
38

39 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) request for authorization for concrete
40 work near the flag pole at Fire Station #1 at a cost of \$3,800.(budgeted item); b) thank you letter from
41 Mandy Baikie and the staff of Stony Creek School thanking the Fire Department and Lt. Jerry
42 Faruzzi for time spent with the third and fifth graders; c) thank you letter from Ivan Hall from School
43 District 126, thanking Fire Chief Geraci for the excellent CPR and AED training program and
44 commending Lt. Timothy Gruizius and FF William Patterson for their informative and professional
45 presentation.
46

47 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) request for approval to send
48 Police Chief Troy to the 2007 FBI National Academy Training Conference on July 13, 2007 to July
49 17, 2007 in Arizona, at a cost of \$1,166.00 (budgeted item); b) request for approval to send Deputy
50 Chief Radz to the Midwest Law Enforcement Executive Development Seminar on July 23, 2007 to
51 July 27, 2007 in Peoria, Illinois, at a cost of \$800.00 (budgeted item); c) request for approval of a
52 party request from Guillermo Guerrero, 12842 S. Apple Lane on May 26, 2007, from 4:00 p.m. to
53 11:00 p.m., with a DJ from 4:00 p.m. to 10:00 p.m. (previously approved by consensus on May 21,
54 2007 Board meeting); d) request for approval of a block party request from Jeanne Brown, 5100
55 block of 114th Street on July 21, 2007, from 1:00 p.m., with DJ from 1:00 p.m.-10:00 p.m.; e) request
56 for approval of a graduation party on June 9, 2007, from 7:00 p.m. to midnight with a DJ until 10:00
57 p.m. from Steve Martinez, 12751 Spencer; f) request for approval of a graduation party with a DJ on
58 June 16, 2007 from 5:00 p.m. – 10:00 p.m. from John & Susan Chew, 4332 Linecrest Drive; g) letter
59 of recognition from Police Chief Robert Troy to Officer James Portincaso, Star #60, for his quick
60 response and subsequent assessment of a report of a man down at Swap-O-Rama Market that resulted
61 in saving the man's life.
62

63 PUBLIC WORKS DEPARTMENT REPORT: No report.
64
65

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69
70 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented a request for authorization to
71 purchase a seminar manual and seminar CD entitled "A Guide to Zoning and Land Use Law" being
72 held on June 6, 2007 in Naperville. This purchase is in lieu of sending someone to the seminar, and
73 can be reviewed by several individuals after receipt. Cost of purchase is \$329.00 plus \$5.95 for
74 shipping.

75
76 HEALTH & POLLUTION REPORT: - no report.

77
78 SEWER & WATER REPORT: Trustee Godfrey presented a request to purchase two new handheld
79 devices to read water meters, model #5002, from National Waterworks, to replace two older model
80 #3002 devices that can no longer be serviced, at a cost not to exceed \$12,300.00.

81
82 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated May 29, 2007.

83
84 PLANNING & ZONING REPORT: Trustee Michaels presented: a) request for approval to refer an
85 Ordinance amending the permitted uses in the Farming District to the Planning & Zoning
86 Commission for public hearing; b) request for approval to refer to the Planning & Zoning
87 Commission for hearing, a request from Thomas J. Gillen Builders, Inc., for subdivision of property
88 located at 11836 S. LeClaire Avenue.

89 90 REPORTS OF SPECIAL COMMITTEES

91
92 VILLAGE PROPERTY: Trustee Michaels presented: a) request for approval of the Lawn
93 Maintenance Agreement with M&R Landscaping for three years for seven Village-owned sites,
94 company selected from three proposals; b) request for authorization to purchase three security
95 cabinets for Heritage II at a cost not to exceed \$4,500.00; c) request for approval to hire Frazier
96 Concrete to fix a heaving section of concrete in the pool area at Heritage II at a cost not to exceed
97 \$3,500.00. This approval is on an emergency basis.

98
99 INSURANCE COMMITTEE: no report.

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101 ORDINANCE & LEGISLATION: Trustee Godfrey tabled the request for approval of an Ordinance
102 prohibiting noise until the next meeting (Item V on the Consent Agenda).

103
104 LOCAL IMPROVEMENT REPORT: no report.

105
106 BOAT LAUNCH: Trustee McGreal reported that issues, specifically potholes at the Boat Launch,
107 from a previous meeting were being looked into by Vince Cullen, Public Works.

108 109 PRESENTATIONS, PETITIONS, COMMUNICATIONS

110 111 CONSENT AGENDA

112
113 Mayor Kitching asked if there are any items the Board would like to remove from the Consent
114 Agenda; only Item V was removed.

115
116 Motion by Trustee Collins to establish the Consent Agenda; seconded by Trustee Godfrey. All in
117 favor; none opposed. Motion carried.

118
119 Clerk Venhuizen read selected items on the Consent Agenda:

- 120 A. Approval of minutes of May 21, 2007 Board meeting.
 - 121 B. Approval of minutes of May 29, 2007 Committee meeting.
 - 122 C. Acceptance of the appointment of Mary Ann Murphy as Recording Secretary as submitted by
123 the Mayor.
 - 124 D. Authorization for Clerk's Office to advertise for and hire a replacement Deputy Collector.
 - 125 E. Approval of a list of bills totaling \$484,017.03.
 - 126 F. Authorization to purchase three new time clocks to be installed in the Public Works
127 Department, Village Hall, and Police Department at a cost not to exceed \$7,000.00.
 - 128 G. Approval of a vehicle sticker refund request of \$26.00 for James and Sarah Gallagher, 11801
129 S. Karlov.
- 130

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- 134
- 135 H. Approval of a vehicle sticker refund request of \$26.00 for Charles F. Edgeworth, 5808 W.
 - 136 College Dr.
 - 137 I. Authorization of concrete work near flag pole at Fire Station #1 at a cost of \$3,800.00.
 - 138 J. Approval to send Police Chief Troy to the 2007 FBI National Academy Training Conference
 - 139 on July 13, 2007 to July 17, 2007 in Arizona, at a cost of \$1,166.00.
 - 140 K. Approval to send Deputy Chief Radz to the Midwest Law Enforcement Executive
 - 141 Development Seminar on July 23, 2007 to July 27, 2007, in Peoria, Illinois, at a cost of
 - 142 \$800.00.
 - 143 L. Approval of a party request from Guillermo Guerrero, 12842 S. Apple Lane, held on May 26,
 - 144 2007, from 4:00 p.m. to 11:00 p.m., with a DJ from 4:00 p.m. to 10:00 p.m. Previously
 - 145 approved by consensus at May 21, 2007 Board meeting.
 - 146 M. Approval of a block party request from Jeanne Brown, 5100 block of 114th Street on July 21,
 - 147 2007, from 1:00 p.m. to 11:00 p.m., with DJ from 1:00 p.m. to 10:00 p.m.
 - 148 N. Authorization to purchase the seminar manual and CD from the seminar on “A Guide to
 - 149 Zoning and Land Use Law” at a cost of \$329.00 plus \$5.95 shipping.
 - 150 O. Authorization to purchase two replacement handheld devices to read water meters, model
 - 151 #5002 from National Waterworks at a cost not to exceed \$12,300.00.
 - 152 P. Approval of a list of licenses dated 5/29/07.
 - 153 Q. Approval to refer an Ordinance Amending Permitted Uses in the Farming District to the
 - 154 Planning and Zoning Commission for public hearing.
 - 155 R. Approval to refer to the Planning & Zoning Commission, a request from Thomas J. Gillen,
 - 156 Gillen Builders, Inc., for subdivision of property located at 11836 S. LeClaire Avenue.
 - 157 S. Approval of the Lawn Maintenance Agreement with M&R Landscaping for a three year
 - 158 period for seven Village-owned sites.
 - 159 T. Authorization to purchase three security cabinets for Heritage II at a cost not to exceed
 - 160 \$4,500.00.
 - 161 U. Approval to hire Frazier Concrete, due to the emergency nature of this project, to fix a
 - 162 heaving section of concrete in the pool area at Heritage II at a cost not to exceed \$3,500.00.
 - 163 V. ~~Approval of an Ordinance Prohibiting Noise in the Village of Alsip.~~ (tabled)
 - 164 W. Accept Committee reports as presented.

165

166 Motion by Trustee Collins to accept the Consent Agenda as presented; seconded by Trustee Graczyk.

167 Roll No. 3: Voting “aye”: Trustees Collins, Shapiro, Graczyk and Godfrey, McGreal and Michaels.

168 Motion carried.

169

170 UNFINISHED BUSINESS: None.

171

172 NEW BUSINESS: Trustee Graczyk reported a Public Hearing is tentatively set for June 18, 2007 at

173 7:00 p.m., at the Village Hall Board room for public input on the budget for the period May 1, 2007 –

174 April 30, 2008.

175

176 ADJOURNMENT

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178 Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk. All in favor; none opposed.

179 Motion carried at 7:45 p.m.

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182 Respectfully submitted,

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187 Clerk Deborah Venhuizen
Village Clerk, Alsip, Illinois