

1
2
3 VILLAGE OF ALSIP
4 MINUTES OF
5 BOARD OF TRUSTEES COMMITTEE MEETING
6 October 31, 2005

7 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the
8 roll as follows: Present: Trustees Castaldo, Ceretto, Quinn, Collins, Shapiro, and Graczyk. Also
9 present Mayor Kitching, and Clerk Venhuizen.

10 Mayor Kitching led the Pledge of Allegiance.

11
12 MAYOR'S REPORT

13
14 Mayor Kitching reported information was given to all the Trustees on the Information
15 Management System, a two hour training program as part of the Homeland Security Program.
16 Mayor Kitching requested consensus of the Board on selection of a weekday meeting, and
17 Trustee Quinn asked if the date could be decided next Monday.

18
19 Mayor Kitching reported Groen, the Village's refuse company, was sold to Allied Waste. The
20 Village contract allowed a \$2.50 charge per totter, and Allied Waste violated the contract and
21 charged more. Allied has agreed to apologize and refund the overcharge.

22
23 Mayor Kitching reported on an agreement with the Illinois State Toll Highway Authority,
24 concerning the widening and reconstruction of the tollway from 95th Street to Il. Rte 394,
25 scheduled to be bid in November. A copy has been sent to the attorney for review and this item
26 should be placed on the agenda. Discussion followed.

27
28 CLERK'S REPORT

29
30 Clerk Venhuizen requested the Trustees use the agenda form and agreed to make any
31 recommended changes.

32
33 Clerk Venhuizen will present an Ordinance for the new Code of Ordinances.

34
35 Clerk Venhuizen reported the job posting for the Deputy Clerk position was placed on the
36 internet and four applications have been received. Additionally, the position will be advertised in
37 the Mount Greenwood Express on Thursday, November 3, 2005.

38
39 Clerk Venhuizen will present the IDOT September 2005 MFT report.

40
41 Clerk Venhuizen reported the Village Hall will be closed for the Thanksgiving weekend,
42 November 24, 25 and 26.

43
44 ATTORNEY'S REPORT – not present.

45
46 FINANCE REPORT

47
48 Trustee Ceretto will present a list of bills.

49
50 Trustee Ceretto presented: a) transfer tax refunds for Evelyn Dawson, 11123 S. Laramie, totaling
51 \$682.50 and for Vincent/Nisrin Martin, 12548 S. Menard, totaling \$612.50 and b) vehicle sticker
52 refunds for William Cumerford, 12400 S Harding totaling \$52.00, and for Jeanne Neumann,
53 12218 S. Rexford, totaling \$50.00.

54
55 FIRE DEPARTMENT REPORT

56
57 Trustee Collins will present the following resolutions: a) a resolution approving an automatic aid
58 agreement with Oak Lawn Fire Department, needed for response capabilities and ISO purposes;
59 b) a resolution approving an automatic aid agreement with the Crestwood Fire Department,
60 amending a mistake in the wording of the agreement currently in effect; c) a resolution
61 approving an automatic aid agreement with the Palos Heights Fire Department, amending a
62 mistake in the wording of the agreement currently in effect.

63 Board of Trustees Committee meeting
64 October 31, 2005
65 Page two

66
67 Trustee Collins reported on a request from Chief Geraci for immediate replacement of the motor
68 on Engine 2053 after 19 years. The recommendation is to purchase a new crate motor that
69 parallels the specifications of the original motor, and carries a three to five year warranty.
70 Preliminary estimated cost for the motor replacement is \$25,000, and funds are available. Three
71 proposals will be received prior to the next Board meeting, and a recommendation will be made
72 for an emergency purchase.

73
74 Trustee Quinn voiced concern with the Oak Lawn automatic aid agreement and the need for
75 Alsip to be a first responder for the subdivision at 115th & Central. Trustee Quinn reported the
76 developer chose to build in Oak Lawn when Alsip did not grant the requested density, and Oak
77 Lawn should provide the needed emergency services. Chief Geraci reported that Alsip would
78 respond with Oak Lawn on a still alarm. Discussion followed.

79
80 POLICE DEPARTMENT REPORT

81
82 Trustee Ceretto will present a request to purchase ammunition from Shore Galleries at a total
83 cost of \$3,742.58.

84
85 Trustee Ceretto reported due to a retirement and recent injury the recommendation will be to
86 authorize promoting Officer Scott Zablotny to Sergeant effective November 7, 2005.

87
88 PUBLIC WORKS DEPARTMENT REPORT

89
90 Trustee Castaldo reported the total received for the vehicles sold at auction totaled \$8,893.03,
91 which was deposited.

92
93 Trustee Castaldo reported that all drivers in the Public Works Department were given driver
94 training and are in compliance with the Loss Prevention Program Ordinance 82-7-2, section 17.4.

95
96 Trustee Castaldo will request authorization to: a) post the job opening for a mechanic, and b)
97 advertise for the position of a heavy duty equipment mechanic for the Public Works Department.

98
99 BUILDING DEPARTMENT REPORT

100
101 Trustee Shapiro will present the September monthly report.

102
103 Trustee Shapiro will present a request from Alsip ABC Cellular & Paging, 12207 S. Pulaski
104 Road for a permit to display a temporary balloon.

105
106 Trustee Shapiro will present a request from Park Lawn, 5831 West 115th Street, for a foundation
107 permit prior to the issuance of the MWRD permit.

108
109 HEALTH & POLLUTION – no report.

110
111 SEWER & WATER

112
113 Trustee Quinn reported meeting with the consulting engineer and Mr. Behrens on the painting of
114 the west water tower, and final figures will be presented at a later date.

115
116 Trustee Quinn reported on the possibility of returning the bid bond submitted by the painting
117 contractor for the west tower painting project.

118
119 LICENSE REPORT

120
121 Trustee Graczyk reported on a request from Christ United Methodist Church, 3730 W. 119th
122 Street, to use their parking lot to sell xmas trees.

123
124

125 Board of Trustees Committee meeting

126 October 31, 2005

127 Page three

128

129 Trustee Graczyk will present a list of licenses dated 10/31/05.

130

131 Trustee Graczyk will present a request for the business license only for Jax N Jilz, 12340 S.
132 Cicero. Their request for a live entertainment license requires a special use permit, and an
133 application must be filed with Planning & Zoning for a Public Hearing.

134

135 PLANNING & ZONING REPORT

136

137 Trustee Quinn reported on approval by the Plan Commission Case of 2005-12, a request by
138 Zeiler Development, Inc. 12159 S. Pulaski Road for a change in zoning from B1 to R1 for
139 property located at 122nd Street and 45th Avenue, for the purpose of constructing single family
140 residences.

141

142 Trustee Quinn reported on a request for approval of a Plat of Abrogation for Lot 1, 122nd &
143 McDaniel.

144

145 Trustee Quinn reported on request for a change in zoning from single family to special use for a
146 day care for property at 4951 W. 115th Street, (116th & LaPorte) which will be referred to
147 Planning & Zoning.

148

149 REPORTS OF SPECIAL COMMITTEES

150

151 VILLAGE PROPERTY – no report.

152

153 INSURANCE COMMITTEE

154

155 Trustee Collins reported the Village's Workers Comp insurance renewal reflects an 18%
156 decrease in premium, resulting in an estimated \$85,000 reduction in premium costs. The
157 recommendation will be to renew the Village's Workers comp insurance with the Illinois Public
158 Risk Fund effective 12/15/2005-12/15/2006. Additionally, the Illinois Public Risk Fund is
159 making available a grant program totaling \$41,900 to offset some of the Village's costs incurred
160 for safety and training.

161

162 Trustee Collins read correspondence from Tom English, the Village's insurance consultant,
163 recommending contracting with AssureCare to administer the Medicare Prescription Drug, Part
164 "D" Federal Reimbursement plan for retiree prescription drug costs at a cost of \$3,500 for the
165 initial year.

166

167 ORDINANCE & LEGISLATION

168

169 Trustee Collins will present an Ordinance establishing maximum fines for Ordinance violations.

170

171 LOCAL IMPROVEMENT REPORT – no report.

172

173 BOAT LAUNCH

174

175 Trustee Graczyk reported the Boat Launch officially closes on November 1, 2005.

176

177 PRESENTATIONS, PETITIONS, COMMUNICATIONS

178

179 Larry Flesak, 11717 S. Karlov, presented a petition to the Mayor and Board of Trustees
180 requesting "residential parking only" signs on 117th Street between Pulaski Road and Keeler
181 Avenue and Karlov Avenue between 117th Street and 118th Street. Marist High School students
182 habitually park along 117th Street and Karlov Avenue impeding the normal flow of traffic.
183 Discussion followed.

184

185

186

187
188 Board of Trustees meeting
189 October 31, 2005
190 Page four

191
192 UNFINISHED BUSINESS

193
194 NEW BUSINESS

195
196 Mr. Nagel, 11337 S. Mather Avenue, asked the Board about the status of the Mather Avenue
197 Project. Mayor Kitching reported that completion of the project depends on availability of funds.
198 Discussion followed. Mr. Nagel also presented a sectional address map showing an
199 inconsistency in the addresses on Mather Avenue, and recommended Village involvement in
200 correcting for safety reasons. Discussion followed.

201
202 ADJOURNMENT

203
204 Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk. So moved at approximately
205 8:30 p.m.

206
207
208 Respectfully submitted,

209
210
211
212

Deborah Venhuizen
213 Village Clerk, Alsip, Illinois