

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES COMMITTEE MEETING
August 8, 2005



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6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Deputy Clerk
7 Beverly Morrey called the roll as follows: Present: Trustees Ceretto, Quinn, Collins,
8 Shapiro, and Graczyk. Also present Mayor Kitching, and Attorney Todd Hayden.
9 Absent: Trustees Castaldo and Village Clerk Venhuizen.

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11 Mayor Kitching led the Pledge of Allegiance.

12
13 BID OPENING

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15 Mayor Kitching reported a legal notice was published in the Mount Greenwood Express
16 on July 21, 2005, soliciting bids on the replacement of concrete sidewalk at various
17 locations throughout the Village. Mayor Kitching suspended the normal order of business
18 and asked for a motion authorizing the Deputy Village Clerk to open the bids.

19
20 Motion by Trustee Collins to authorize the Deputy Village Clerk to open the bids;
21 seconded by Trustee Graczyk. All in favor; none opposed. Motion carried.

22
23 Deputy Village Clerk Morrey opened and read the one bid received as follows: Frazier
24 Concrete, Oak Forest, Illinois, with bid check totaling \$5,100, total bid \$49,875
25 @\$4.75 sq. ft.

26
27 Motion by Trustee Collins to forward the bid to the Public Works committee for review
28 and recommendation; seconded by Trustee Graczyk. All in favor; none opposed. Motion
29 carried.

30
31 REPORTS OF VILLAGE OFFICERS

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33 MAYOR'S REPORT

34
35 Mayor Kitching will present a draft contract for Greg Palumbo. Copies will be placed in
36 the Board mailboxes on Tuesday, August 9, 2005.

37
38 Mayor Kitching will present an ordinance for extension of the Police Officer candidate
39 eligibility list.

40
41 Mayor Kitching will present a resolution authorizing preliminary engineering for
42 roadway lighting on 15th Street between Central and Cicero Avenue.

43
44 Mayor Kitching will present a request for a one day liquor license for St. Terrence picnic
45 on August 28, 2005.

46
47 Trustee Quinn questioned the term of the present Police Officer eligibility list and Chief
48 Dalzell responded the current list expires in February, 2006, and 41 candidates remain on
49 the list. The extension requested is for one year.

50
51 CLERK REPORT

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53 Deputy Clerk Morrey presented an IDOT MFT report for July 2005, allocating
54 \$52,128.67 funds to the Village.

55
56 ATTORNEY REPORT

57
58 Attorney Hayden referenced correspondence received and distributed to the Board
59 regarding the Rental litigation.

60
61 Attorney Hayden will present an Ordinance for the Firefighter Contract.
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69 **REPORTS OF STANDING COMMITTEES**

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71 **FINANCE REPORT**

72 Trustee Ceretto will present a list of bills.

73
74
75 Trustee Ceretto will present the following requests for vehicle sticker refunds:
76 1) Tolulope Lampejo, 4115 W. 127th Street, \$25.00; 2) Mary Ann Smith, 11642 Keeler,
77 \$25.00; 3) Susan Bartle, 12207 Harding, \$25.00.

78
79 Trustee Ceretto will present the following transfer tax refunds: Lynn Trembley, 4592 W.
80 131st Street, \$392.00; 2) Christopher & Jennifer Schmalzer, 12200 McDaniels, \$623.00.

81
82 **FIRE DEPARTMENT REPORT**

83
84 Trustee Collins will present the following letters: 1) Richard Hiter, Sr. a retirement letter;
85 2) Sertoma, 3)Village of Posen and 4)Alsip Park District.

86
87 Trustee Collins will present a request to authorize the Fire & Police Commission to
88 promote a new Lieutenant from the current list to replace Richard Hiter.

89
90 **POLICE DEPARTMENT REPORT**

91 Trustee Ceretto will present a request for tuition reimbursement.

92
93
94 Trustee Ceretto will request authorization to advertise for bids for the purchase of new
95 radios.

96
97 **PUBLIC WORKS DEPARTMENT REPORT** – no report.

98
99 **BUILDING DEPARTMENT**

100
101 Trustee Shapiro will present a request for a variance for a metal building storage addition
102 from Swaporama, 4350 W. 129th Street.

103
104 **HEALTH & POLLUTION**

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106 Trustee Collins reported a Proclamation will be presented from the U. S. Department of
107 Health and Human Services recognizing and supporting September 2005 as the National
108 Alcohol and Drug Addiction Recovery month.

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110 **WATER & SEWER REPORT** - no report.

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112 **LICENSE REPORT**

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114 Trustee Graczyk will present a list of licenses dated August 8, 2005.

115
116 Trustee Graczyk reported Phoenix Business Systems is requesting waiver of the fees for
117 the purchase of a new license since their current license was purchased in May, 2005.

118
119 Trustee Graczyk will present a request from Mr. Hampe, for a Home Occupation license
120 for a towing business at 12137 S. LaVergne. Mr. Jeff Hampe addressed the Board and
121 stated the flat bed truck will be offsite and the other truck fits in the garage. Trustee
122 Graczyk informed Mr. Hampe that the Village Home Occupation Ordinance permits
123 office only, and any violation of this Ordinance could result in suspension of his license.

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125 **PLANNING & ZONING REPORT**

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127 Trustee Quinn will present a request for a condo at 12335 Keeler that lacks the proper
128 number of parking spaces.

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REPORTS OF SPECIAL COMMITTEES

VILLAGE PROPERTIES

Trustee Graczyk reported a lease will be presented for the property 12200 S. 45th Avenue.

INSURANCE – no report.

ORDINANCE AND LEGISLATION – no report.

LOCAL IMPROVEMENTS – no report.

BOAT LAUNCH – no report.

PRESENTATIONS, PETITIONS, COMMUNICATIONS

Mr. Gregory Etheridge, 3837 W. 127th Street, (City Group office) asked about the Village requirement of a tax ID number when applying for business license. Mr. Etheridge reported using his social security number in the past. Attorney Hayden responded the social security number can be used if you do not employ anyone.

UNFINISHED BUSINESS

NEW BUSINESS

Trustee Ceretto reported a copy of a Secondary Employment Agreement and Hold Harmless has been distributed to the Board for review and input.

Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk.
So moved at 7:50 p.m.

Respectfully submitted,

Deborah Venhuizen, Village Clerk
Village of Alsip