

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES MEETING  
June 20, 2005



- 1) Mayor Kitching called the meeting to order at 7:30 p.m., and Clerk Venhuizen called the roll. Present: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, and Graczyk. Also present Mayor Kitching, Clerk Venhuizen and Attorney Todd Hayden.

APPROVAL OF MINUTES

- 2) Motion by Trustee Quinn to approve the minutes of the June 6, 2005 Board meeting, the minutes of the June 13, 2005 Special Committee meeting and the minutes of the June 13, 2005 Committee meeting as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

MAYOR'S REPORT

- 3) Mayor Kitching appointed Police Chief Richard Dalzell to the 911 Enhanced Telephone System Board.
- 4) Motion by Trustee Quinn to confirm the appointment of Police Chief Richard Dalzell to the 911 Enhanced Telephone System Board; seconded by Castaldo. All in favor; none opposed. Motion carried.
- 5) Mayor Kitching appointed Jack Golumb, Charles Ralphson, and John Woodville to the Planning & Zoning Commission for three year terms.
- 6) Motion by Trustee Quinn to confirm the appointments of Jack Golumb, Charles Ralphson and John Woodville to the Planning & Zoning Commission for three year terms; seconded by Trustee Collins. All in favor; none opposed. Motion carried.
- 7) Mayor Kitching appointed Joseph Racine to the Police Pension Board for a two year term.
- 8) Motion by Trustee Quinn to confirm the appointment of Joseph Racine to the Police Pension Board for a two year term; seconded by Trustee Collins. All in favor; none opposed. Motion carried.
- 9) Mayor Kitching presented an Ordinance amending the Salary Ordinance to include Village Facility Manager, \$65,500, Village Treasurer, \$56,160, Information Technology Manager, \$59,560.80 and Crossing Guard Attendants, \$25.00 daily.
- 10) Motion by Trustee Quinn to adopt Ordinance 2005-6-3, AN ORDINANCE AMENDING VARIOUS ORDINANCES ESTABLISHING COMPENSATION AND RATE OF PAY FOR EMPLOYEES AND APPOINTED OFFICERS OF THE VILLAGE OF ALSIP; seconded by Trustee Castaldo.  
**Roll #1: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk. Motion carried 6-0.**
- 11) Mayor Kitching presented an agreement with Clifton Gunderson LLP to perform the Village audit.
- 12) Motion by Trustee Quinn to approve the agreement with Clifton Gunderson LLP to perform the Village audit; seconded by Trustee Ceretto.  
**Roll #2: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk. Motion carried 6-0.**

CLERK REPORT

- 13) Clerk Venhuizen presented the May, 2005 IDOT report allocating \$47,425.27 MFT funds to the Village of Alsip.
- 14) Motion by Trustee Quinn to accept the report as presented and place on file; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.
- 15) Clerk Venhuizen requested approval of lodging and meals while attending the Illinois Municipal League Newly Elected Officials Conference in Rosemont, Illinois on June 23 and June 24, 2005.
- 16) Motion by Trustee Quinn to approve hotel and meals for the Village Clerk to attend the Illinois Municipal League Newly Elected Officials Conference in Rosemont on June 23 and June 24, 2005 at a cost not-to-exceed \$200; seconded by Trustee Castaldo.  
**Roll #3: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.  
Motion carried 6-0.**

ATTORNEY REPORT

- 17) Attorney Hayden reported the required Ordinances will be prepared for items approved at this meeting.
- 18) ENGINEER REPORT – No report.

FINANCE REPORT

- 19) Motion by Trustee Ceretto to approve the June 20, 2005 Accounts Payable list of bills totaling \$964,444.01, and authorize the Village Treasurer to draw the vouchers and the Mayor and Clerk to sign same; seconded by Trustee Quinn.  
**Roll #4: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.  
Motion carried 6-0.**
- 20) Motion by Trustee Ceretto to approve two transfer tax refunds: 1) Joanne M. Suczynski, 12055 S. Leamington, totaling \$847.00, and 2) Pamela A. Stoffregen, 11534 S. Kilbourn, totaling \$472.50; seconded by Trustee Castaldo.  
**Roll #5: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.  
Motion carried 6-0.**
- 21) Motion by Trustee Ceretto to approve a refund of three vehicle stickers totaling \$75.00 (returned to Village) for C.C.A. Restoration, Inc.; seconded by Trustee Quinn.  
**Roll #6: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.  
Motion carried 6-0.**
- 22) Trustee Ceretto reported the Budget committee met prior to this meeting and recommended some adjustments to the 2005-2006 budget. The recommendations will be delivered to each Board member's house on Friday, for review prior to the next meeting on Monday, June 28<sup>th</sup>. A tentative budget will be available to the public on June 25, 2005 and a Public Hearing for the budget will be scheduled for July 25, 2005 at 7:30 p.m.
- 23) Motion by Trustee Castaldo to accept the finance committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

FIRE DEPARTMENT REPORT

- 24) Trustee Collins recommended the appointment of Lt. Timothy Walsh to the position of Deputy Chief of Safety and Training.
- 25) Mayor Kitching appointed Timothy Walsh to the position of Deputy Chief of Safety and Training.
- 26) Motion by Trustee Collins to confirm the appointment of Lt. Timothy Walsh to the position of Deputy Chief of Safety and Training; seconded by Trustee Shapiro. Trustee Ceretto requested delaying a decision on filling this position until the Board finalizes the budget. Mayor Kitching did not want to delay this decision any longer. Trustee Ceretto recommended with a five million dollar gap between revenues and expenditures this decision be delayed until the Board decides where to make the cuts. Chief Geraci confirmed filling this position as a No. 1 priority.
- 27) Chief Geraci agreed with Trustee Quinn once the promotion of Deputy Chief and Lieutenant are confirmed, future cuts will have to be considered when filling the position of firefighter or paramedic.  
**Roll #7: AYES: Trustees Castaldo, Quinn, Shapiro, Collins and Graczyk.**  
**NAYS: Trustee Ceretto. Motion carried 5-1.**
- 28) Mayor Kitching performed the swearing-in of Lt. Timothy Walsh to Deputy Chief of Safety and Training, and called for a ten minute recess at 8:00 p.m.
- 29) Mayor Kitching called the meeting back to order at 8:10 p.m.
- 30) Motion by Trustee Collins to authorize the Police and Fire Commission to fill the vacated Lieutenant position from the current promotional list; seconded by Trustee Shapiro.  
**Roll #8: AYES: Trustees Castaldo, Quinn, Shapiro, Collins and Graczyk.**  
**PRESENT: Trustee Ceretto. Motion carried.**
- 31) Trustee Collins presented a letter of thanks from resident Sean Murphy.
- 32) Motion by Trustee Ceretto to approve the fire committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed.

POLICE DEPARTMENT REPORT

- 33) Motion by Trustee Ceretto to accept and place on file the May 2005, Police Department Activity Report; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.
- 34) Motion by Trustee Ceretto to authorize the list of block parties as presented at the committee meeting and listed on the agenda, noting no. 6 – Graduation party with live band, 11865 S. Lavergne, June 18, 2005, 4:00 p.m.-10:00 p.m. received consensus of the Board at the June 12, 2005 committee meeting; seconded by Trustee Shapiro. All in favor; none opposed. Motion carried.
- 35) Motion by Trustee Quinn to approve the police committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

PUBLIC WORKS REPORT

- 36) Motion by Trustee Castaldo to approve the purchase of a refurbished Ricco model 1027 copier for Public Works totaling \$1,900.00, and a monthly maintenance of \$40.00 for an estimated 2,500 copies; seconded by Trustee Quinn.  
**Roll #9: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**

- 37) Motion by Trustee Ceretto to accept the public works committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

BUILDING DEPARTMENT REPORT

- 38) Motion by Trustee Shapiro to approve the change in the plumbing code to the updated Chicago code of March 24, 2001, with amendments through October 4, 2003, to include the use of PVC pipe for waste and vents in residential buildings; seconded by Trustee Collins. Trustee Quinn felt with the small amount of residential development remaining in Alsip, a change in the code at this point was not necessary. The Building Commissioner felt PVC would be less expensive for the builder, which would be reflected in a reduction in the purchase cost of the home. Discussion followed.

**Roll #10: AYES: Trustees Ceretto, Shapiro, Collins and Graczyk.**

**NAYS: Trustees Castaldo and Quinn. Motion carried 4-2.**

- 39) Motion by Trustee Shapiro to table the safety concern issue for the intersection of 118<sup>th</sup> & Austin, northeast corner, for further study; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

- 40) Motion by Trustee Shapiro to approve the request from the Alsip Park District to erect two temporary signs at 127<sup>th</sup> & Kostner and 123<sup>rd</sup> & Kostner, advertising the Gymnastic Program Car Wash to be held on June 25, 2005, and waive associated fees; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

- 41) Motion by Trustee Shapiro to approve the request for a variance to erect a 6' high fence in front of the building line at 11421 Magnolia Lane; seconded by Trustee Collins. Trustee Quinn commented the Village again is changing the code and at some point in time we will have to eliminate the setback code. The Building Commissioner had no problem with this request.

**Roll #11: AYES: Trustees Shapiro, Collins and Graczyk and Mayor Kitching.**

**NAYS: Trustees Castaldo and Quinn and Ceretto.  
Motion carried 4-3.**

- 42) Motion by Trustee Shapiro to approve the request for a 120 day variance extension until October 31, 2005, for Chateau Buche/Kitchen Addition, 11535 S. Cicero Avenue; seconded by Trustee Collins.

**Roll #12: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.  
Motion carried 6-0.**

- 43) Motion by Trustee Shapiro to approve the request for a permit for a paint ball field on the rear east end of property from Fun Time Square, 11901 S. Cicero; seconded by Trustee Quinn. The Building Commissioner was satisfied with sketch and plans provided, and the Police and Fire Departments had no problem with this request.

**Roll #13: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.  
Motion carried 6-0.**

- 44) Motion by Trustee Castaldo to accept the building committee report as presented; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

- 45) HEALTH & POLLUTION – no report.

SEWER & WATER REPORT

- 46) Trustee Quinn reported that due to IMRF 600 hour requirement, summer help will only work 14 weeks, not 16 weeks.

- 47) Motion by Trustee Quinn to authorize the purchase of a rebuilt pump for the lift station at 125<sup>th</sup> & Holiday Drive from Metropolitan Pump at a total cost of \$9,752; seconded by Trustee Shapiro.  
**Roll #14: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**
- 48) Motion by Trustee Quinn to approve hiring Intec Mechanical, Manteno, Illinois to pull and check motor and bushings for the pump at the water pumping station at a cost of \$2,846; seconded by Trustee Castaldo. Trustee Quinn reported that another estimated \$3,000 will be required later for the repairs.  
**Roll #15: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**
- 49) Motion by Trustee Collins to accept the sewer & water committee report as presented; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

LICENSE REPORT

- 50) Motion by Trustee Graczyk to approve the list of licenses dated June 13, 2005; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.
- 51) Motion by Trustee Graczyk to approve a permanent variance to the ordinance governing hours of operation for the two billiard parlor businesses in Alsip, and extend closing time to 3:00 a.m., Sunday-Thursday, and 4:00 a.m., Friday and Saturday; seconded by Trustee Collins.  
**Roll #16: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**
- 52) Motion by Trustee Ceretto to accept the license committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

PLANNING & ZONING REPORT

- 53) Motion by Trustee Quinn to table the request from Steven Gianakas, Condesa Del Mar, for a foundation permit for the construction of condominiums until August 1, 2005; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.
- 54) Motion by Trustee Ceretto to accept the planning & zoning committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.
- 55) VILLAGE PROPERTY – no report.
- 56) INSURANCE – no report.
- 57) ORDINANCE & LEGISLATION – no report.

BOAT LAUNCH

- 58) Motion by Trustee Graczyk to adopt Ordinance 2005-6-4, AN ORDINANCE REGARDING THE VILLAGE BOAT LAUNCH; seconded by Trustee Quinn.  
**Roll #17: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**
- 59) Motion by Trustee Graczyk to authorize the purchase of one dozen tee shirts at a cost of \$180.00 for employees at the Boat Launch for identification purposes; seconded by Trustee Castaldo.  
**Roll #18: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**

UNFINISHED BUSINESS

- 60) Motion by Trustee Quinn to approve making the salary increase of \$1.25 for Crossing Guard Attendants retroactive to May 1, 2005; seconded by Trustee Castaldo.  
**Roll #19: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk.**  
**Motion carried 6-0.**

NEW BUSINESS

- 61) Jerry Marzec, 11152 LaVergne, addressed Board to clarify some misconceptions regarding statements made concerning the financial condition of the Village. Discussion followed.
- 62) Trustee Quinn asked about a letter from Mayor Kitching terminating Mary Schmidt's input on the Economic Development Committee, and asked the Mayor to reconsider this decision. Mayor Kitching responded a new committee is being formed and this is part of the transition.
- 63) Trustee Quinn asked about a panel formed to select a Finance Director and Building Commissioner, and Mayor Kitching reported the committee consists of Mayor Welsh of Country Club Hills, Mayor Kitching and a Doctor from Governor's State University. Discussion followed.
- 64) Michael Pierce, representing the Friends of District 126, addressed the Board concerning a town hall meeting open forum scheduled for Tuesday, June 21, 2005 at 4:00 p.m. at Lane School where Mr. Regenstein, a representative from the Governor's office will be in attendance to educate us on the prosperity of our district and how it will continue to flourish under the Governor's new plan. Mr. Pierce encouraged the public, the Mayor and Board to attend this meeting.

ADJOURNMENT

- 65) Motion by Trustee Ceretto to adjourn the meeting; seconded by Trustee Castaldo. All in favor; none opposed. So moved at 9:05 p.m.

Respectfully submitted,

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Deborah Venhuizen  
Village Clerk, Alsip Illinois