

VILLAGE OF ALSIP
BOARD OF TRUSTEES
SPECIAL COMMITTEE MEETING
MINUTES
May 23, 2005



- 1) The Special Committee meeting was called to order at 6:30 p.m., and roll was called. Present; Trustees Castaldo, Ceretto, Quinn, Collins, Shapiro and Graczyk. Also present Mayor Kitching, Clerk Venhuizen and Attorney Todd Hayden.
- 2) Mayor Kitching called for an Executive Session to discuss pending litigation.
- 3) Motion by Trustee Quinn to move into Executive Session to discuss pending litigation; seconded by Trustee Ceretto.
Roll #1 - AYES: Trustees Castaldo, Ceretto, Quinn, Collins, Shapiro and Graczyk.
So moved at 6:30 p.m.
- 4) Mayor Kitching called the meeting back to order approximately 7:30 p.m.

MAYOR'S REPORT

- 5) Mayor Kitching will present the buyout package for retiring Joyce Cavanaugh.
- 6) Mayor Kitching will appoint Mr. Godfrey to the Board of Fire & Police Commissioners to fill a vacancy.
- 7) Mayor Kitching will present an amendment to the Salary Ordinance creating a salary for the Finance Director and updating the salary for the Building Commissioner.

CLERK REPORT

- 8) Clerk Venhuizen will request authorization to attend the Illinois Municipal League Conference.
- 9) Clerk Venhuizen will present the IDOT April, 2005 MFT report.

ATTORNEY REPORT

- 10) Attorney Hayden will present the Annual Prevailing Wage Ordinance.

FINANCE REPORT

- 11) Trustee Ceretto will present a list of bills.

FIRE DEPARTMENT REPORT

- 12) Trustee Collins will request authorization to pay Robert Brenza for two unused vacation days and two unused floating holidays totaling \$2,184.
- 13) Trustee Collins will present a letter of thanks from the Orland Fire Protection District thanking the fire department for assistance with a major water main break at the mall on May 5, 2005, and a letter of thanks from the Alsip Park District for support with the Girl's Softball Parade on May 1, 2005.

POLICE DEPARTMENT REPORT

- 14) Trustee Ceretto will present the April, 2005 Police Department Activity Report.
- 15) Trustee Ceretto will present a request for the following block parties: July 16, 2005 at 118th & Kolin-Kostner, 9:00 a.m.-midnight; July 23, 2005, 126-127 Keeler, 8:00 a.m.-midnight; July 23, 2005, at Creekside Estates, 114th Street, 1:00 p.m.-midnight.

PUBLIC WORKS REPORT

- 16) Trustee Castaldo will request authorization to hire a replacement clerical employee.
- 17) Trustee Castaldo presented a request for "no parking" signs in front of house from the resident at 11601 S. Tripp.
- 18) Trustee Castaldo reported on successful completion of one year probationary period for a Public Works employee.
- 19) Trustee Castaldo reported on a thank you letter from the Park District.

BUILDING REPORT

- 20) Trustee Shapiro presented a request from the Building & Water Departments to hire a temporary part-time clerical person to assist with phones, filing and other clerical work for a six month period.
- 21) Trustee Shapiro presented a request from the Alsip Park District for a permit to conduct an outdoor garage sale at the Apollo Recreation Center on June 4, 2005, from 8:00 a.m. - 1:00 p.m., with waiver of fees. Since the next Board meeting is scheduled for June 6, 2005, it was a consensus of the Board to grant this request.
- 22) Trustee Shapiro presented a request from Fun Time Square, 11901 S. Cicero, to open a paint ball field at the rear of their property, east end. The brush would be removed and the area covered with pea gravel. Additionally, there is a sanitary easement that crosses the property in the back. A meeting has been scheduled with Fun Time Square representatives and more information will be provided at the next Board meeting.

HEALTH & POLLUTION

- 23) Trustee Castaldo asked about replacing the Health Commissioner. Mayor Kitching reported he is securing information on hiring Cook County to perform the restaurant inspections which could be less expensive. The assistant to the Health Commissioner will assume some of the duties.

SEWER & WATER

- 24) Trustee Quinn presented a request from Commissioner Behrens to hire five summer helpers for sixteen week to perform fire hydrant painting, valve marking and reservoir maintenance. Trustee Quinn requested authorization to start the hiring process prior to the June 6, 2005 Board meeting. It was a consensus of the Board to grant this request.
- 25) Trustee Quinn presented a request for authorization to replace a pump at one of the Village's pump stations at a cost of \$28,346. Trustee Quinn reported there is 8-12 weeks lead time on the pump, and Metropolitan Pump is an exclusive dealer.

LICENSE

- 26) Trustee Graczyk will present a list of licenses.
- 27) Trustee Graczyk presented a request from the Alsip Park District for an entertainment permit to conduct summer concerts on June 24, July 8, July 22 and August 5, and waiver of fees.
- 28) Trustee Graczyk presented a request from the American Lawmen M/C, 12333 S. Keeler for a one day permit for live entertainment on June 5, 2005, 1:30 p.m. - 4:30 p.m. Since this event is prior to the June 6, 2005 Board meeting, it was a consensus of the Board to grant this request.

- 29) Trustee Graczyk presented a request from the American Lawmen M/C, 12333 S. Keeler for a one day permit for live entertainment on June 18, 2005, 5:00 p.m. - midnight.
- 30) Trustee Quinn reported the American Lawmen have been a part of the community for the past 4-5 years with no problems.
- 31) Trustee Castaldo asked about an entertainment license for the Alsip Park District. Trustee Graczyk will investigate prior to the next Board meeting.

PLANNING & ZONING

- 32) Trustee Quinn reported on a subdivision request for property at 11644 S. Pulaski, that will be referred for a Public Hearing.
- 33) Trustee Quinn reported on a request for a foundation permit from the Condesa del mar, in order to start construction of condominiums.

VILLAGE PROPERTY

- 34) Trustee Castaldo presented a request for authorization to hire two summer helpers to assist with restoration work, such as painting of balconies and fence work. Trustee Castaldo requested authorization to start the hiring process prior to the next Board meeting. It was a consensus of the Board to grant this request.
- 35) Trustee Castaldo presented a proposal from Otis Elevator for maintenance of seven elevators at a cost of \$2,900 per elevator annually.
- 36) Trustee Castaldo requested authorization to prepare specifications for bidding purposes for sealing and striping of parking lots at Heritage I, Heritage II and the Village Hall.
- 37) INSURANCE - no report.
- 38) ORDINANCE & LEGISLATION - no report.
- 39) LOCAL IMPROVEMENT - no report.
- 40) BOAT LAUNCH- no report.

OLD BUSINESS

- 41) Commissioner of Public Works requested purchase of a replacement pump for the lift station from Metropolitan Pump at an estimated cost of \$13,000.

NEW BUSINESS

- 42) Trustee Quinn proposed the honorary naming of Orchard Avenue from 122nd Street to 123rd Street to Arnold Andrews Drive, with the signs at each corner and one sign given to Arnold Andrews.
- 43) Trustee Quinn reported on a request from the Chamber of Commerce for a meeting with the Mayor and Board of Trustees, with a proposed date of August 3, 2005.
- 44) Trustee Quinn recommended updating of the Salary Ordinance in order to address questions from the crossing guards prior to the end of the school year.

ADJOURN

- 45) Moved by Trustee Quinn to adjourn; seconded by Trustee Ceretto. So moved at approximately 7:55 p.m.

Respectfully submitted,

Deborah Venhuizen Village Clerk
Village of Alsip